

MORNING STAR HOME SCIENCE COLLEGE ANGAMALY 683 573

(Estd. 1968)

Affiliated to Mahatma Gandhi University
Accredited by NAAC with A++ Grade in 2023
Included in section 2f & 12B of UGC Act 1956



HANDBOOK & CALENDAR 2023 -2024

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MANAGED BY CONGRIGATION OF SISTERS OF NAZARETH

A Minority Educational Institution



Motto

Learn to Serve, Serve with Love.

Vision

To mould young women as prudent scholars and competent professionals capable of becoming ambassadors of graceful service to their families and to society.

Mission

To equip young women to cope with the challenges of the times by fostering self-respect and self-reliance, promoting divergent thinking and cultivating a knowledge culture.

To ensure the all round development of students by providing value based instruction and skills training.

COLLEGE ANTHEM

മോർണിംഗ് സ്റ്റാർ മോർണിംഗ് സ്റ്റാർ
ബ്രൈറ്റ് (3) മോർണിംഗ് സ്റ്റാർ
നസ്രത്തിന്റെ പ്രകാശമുദിക്കും
കിരണങ്ങളുമായിരുന്നിൽ തെളിയും (മോർണിംഗ് സ്റ്റാർ)
വിശ്വാസത്തിൻ, വിജ്ഞാനത്തിൻ
വഴികളിലൂടെ നയിച്ചെന്നും - വഴി...
ദൈവികമാം നൽ മൂല്യങ്ങളുമായ്
നന്മനിറഞ്ഞവരായിടുവാൻ- നന്മ... (നസ്രത്തിന്റെ...)
നല്ല സ്വഭാവം, നല്ലൊരുഭാവം
നമ്മൾ നേടി വളർന്നിടുവാൻ - നമ്മൾ...
ഉന്നത ജീവിത വീക്ഷണമേകും
പുതിയ കലാലയ സംസ്കാരം - പുതിയ... (നസ്രത്തിന്റെ...)
നല്ല കുടുംബം, നല്ല സമൂഹം
നമ്മളിലൂടെ വളർന്നിടുവാൻ - നമ്മളിലൂടെ...
സ്നേഹം സത്യം നീതി സമത്വം
നമ്മുടെ നാട്ടിലൊഴുകിടുവാൻ - നമ്മുടെ... (നസ്രത്തിന്റെ...)

MORNING PRAYER

Lord! Almighty Father, Light of the world, We worship You
We thank You, For all the good things you have given us.

Fill our hearts with Your wisdom and guide our actions with Your
prudence and generosity. Touch our hearts with Your gentle love
and change our selfishness into self-giving.

Help us to obey and respect our teachers and to uphold the ideals of
this college. Where there is darkness let us spread light.
Grant us the grace to do Your will, now and for ever.

Holy Mother Mary, our Heavenly Patroness, pray for us,
That we may ever be like you.

Our dear Mother, keep us safe in your Immaculate Heart.
Watch over us and take care of us.

THE EMBLEM



The college emblem is a promise of victory to all its beneficiaries. Designed in the shape of a shield, the emblem holds on its crest a shining star and at the centre the profile of the college guarded by two coconut trees.

The star in halo is Morning Star, a synonym for Mother of Jesus, our Heavenly Patroness, showering blessings from the heavens. Each girl here shall take Mother Mary as a model - ready to shoulder responsibilities with a pious heart.

The figure at the centre is this centre of learning striving at excellence in academics while ensuring the moulding of morally upright generations with faith in God, trust in values and love for others.

The coconut trees guarding the college are symbolic of the uniquely rich floral diversity and cultural heritage of Kerala. Education needs to have sound ecological consciousness to safeguard and sustain this richness of our nature and culture. These trees remind us that everyone is a 'Kalpa Vriksha' invested with immense potentials - bring them out and live a life of fulfillment.



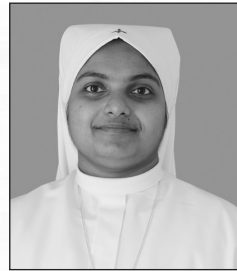
Manager
Rev. Sr. Ashly CSN



Principal
Dr. Sr. Shemi George



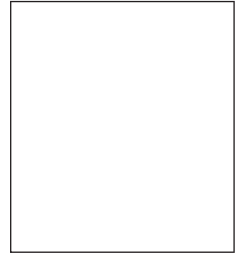
Vice. Principal
Dr. Sr. Gisha M Joseph



Bursar
Rev. Sr. Alphy Kochappan



MORNING STAR HOME SCIENCE COLLEGE ANGAMALY



Personal Information

Name :

Class :

Admission No. :

Address :

.....

.....

Phone No. :

E-mail :

Name of Parent :

Aadhar No. :

Blood Group :

Height :

Weight :

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HISTORY

Morning Star Home Science College is the brain child of the farsighted thought of three visionaries- Mar Augustine Kandathil (former Arch Bishop of the Arch Diocese of Ernakulam), Rev. Fr. John Pinakkat and Rev. Msgr. Mathew Mankuzhikkari. The postwar, preindependence period in Kerala was a time of fast and disturbing changes in the social milieu of the state. They were deeply pained by the increasing instances of broken families, unwed mothers and orphaned children in many places around. They felt a dire need to lend a helping hand to individuals and families groping desperately through poverty, ignorance, illiteracy and the disruptive trends of the time. Their social concern and solicitude made them think of an apostolic mission for the well being of families. This led them to the founding of the Congregation of the Sisters of Nazareth in 1948 with the motto 'For God and Country'. Under their inspiration and guidance the Congregation fervently set about launching programmes of family apostolate at various levels of the society.

A major part of the dream of the founders was about starting an institution for women's education. So, at a time when women's education was not even heard of, the Congregation started a Home Science College at Angamaly in 1963 - the first women's college of its kind in Kerala- with a vision of empowering young women as better home makers and thus enabling them to contribute a creditable share to the process of nation building. Rev. Msgr. Kuriakose Chiramel, Director of Nazareth Institutions and the founding Manager of the college undertook the task of materializing the cherished dream of the founding fathers.

The college had a humble beginning in 1963 with a two year Diploma Course in Home Science under Sr. Teresitta CSN as Principal. The college got the present name Morning Star Home Science College in 1968 with the starting of an undergraduate course in Home Science affiliated to Kerala University and Ms. Mary Pothen, former Principal of SIET College, Madras was appointed the Principal. Morning Star is Virgin Mary, Mother of Jesus Christ, who is our Heavenly Patroness.

MILESTONES

- 1963 ♦ Inception of Home Science College with two year Diploma in Home Science with 12 students.
- ♦ Rev. Sr. Terecita is appointed as first principal.
- 1965 ♦ Rev. Sr. Loyola takes over as principal.
- 1968 ♦ College is renamed as Morning Star Home Science College.
- ♦ Started B.Sc. Degree Course in Home Science affiliated to Kerala University.
- ♦ Ms. Mary Pothan, Retired principal of SIET College Madras is appointed as principal.
- ♦ Two year diploma course reduced to one year.
- 1971 ♦ Sr. Loyola takes charge as Principal.
- 1972 ♦ Starting of National Service Scheme (NSS).
- ♦ The new Hostel building, aided by UGC, is inaugurated.
- 1980 ♦ College comes under Direct Payment System.
- 1981 ♦ Commencement of Pre Degree Course with two batches in Science and one batch in Arts.
- ♦ The Diploma and Short Courses in Home Science got bifurcated from the college and started anew as Nazareth Home Science Institute.
- ♦ PTA, Alumni Association and Planning Forum are formed.
- ♦ Permanent Affiliation
- 1983 ♦ The College gets affiliated to Mahatma Gandhi University.
- ♦ Women's Cell and Career Guidance Cell are formed.
- ♦ Science Block inaugurated.
- 1984 ♦ Department of Physical Education started Functioning.
- 1988 ♦ Silver Jubilee Year of the College.
- ♦ Silver Jubilee Memorial Auditorium is blessed and inaugurated.
- 1991 ♦ Introduction of Save-a-Star, a project aimed at extending financial support to the needy students.
- 1992 ♦ Introduced 'Grahadarshan'-an intercollegiate training programme.
- ♦ Sr. Lourdes takes charge as principal.
- 1993 ♦ Sanction for B.Sc. Zoology.
- ♦ Formation of Nature Club.
- 1995 ♦ Inauguration of the Library Block
- ♦ Sanction for B.A. Economics.

- ◆ 'Chethana'-a training programme for the mothers of our students was initiated.
- ◆ Nazareth Home Science Institute was inaugurated.
- 1997 ◆ Set up a Computer lab
- 1998 ◆ Sanction for B.Sc. Chemistry (Vocational).
- 1999 ◆ Sanction for B.Sc. Physics (Vocational).
- 2000 ◆ First UGC sponsored State Level Seminar organized by the Department of Zoology.
- ◆ Setup computer centre.
- 2001 ◆ The college gets accredited by NAAC at Three Star Level.
- ◆ Sanction for M.Sc. Home Science.
- ◆ The college secures State Award for the Best NSS Unit.
- ◆ Introduction of the Yoga Centre.
- 2002 ◆ The Department of Economics organized the first International Seminar.
- 2003 ◆ Expansion of the College Hostel.
- ◆ Dr. Sr. Cicily Jose is appointed as principal.
- 2004 ◆ Sanction for M.Sc. Zoology (Self financing).
- ◆ AICUF unit started.
- ◆ Fitness Club started functioning.
- ◆ Dr. Sr. Alphonsa M K is appointed as principal.
- 2005 ◆ Youth Red Cross Unit started.
- 2006 ◆ Library was automated.
- 2007 ◆ Entrepreneurship Development Club started.
- 2008 ◆ The college gets Best College Award from Malayali Chamber.
- ◆ Expansion of Arts block.
- 2009 ◆ Assessment and Re-accreditation by NAAC. The college gets B Grade with a CGPA of 2.8/4.
- 2010 ◆ Started a Career Oriented Add -on Course in Communicative English.
- ◆ Started Language Lab.
- 2011 ◆ Nazareth block expansion.
- ◆ Renovation of office.
- 2012 ◆ Inauguration of the renovated Hostel.
- ◆ Inducted Bio gas plant.
- 2013 ◆ Sanction for M.Sc. Physics (Self financing) and M.Sc. Chemistry (Self financing).
- ◆ The College Administrative Office gets renovated and fully computerized.
- ◆ Short Course in Home Science amalgamated with the college.

- 2014
 - ◆ Sanction for B.Com. (Finance and Taxation) -Model I.
 - ◆ Started a Certificate Course in Tally
 - ◆ Introduced different clubs for the overall development of students.
 - ◆ Nazareth Home Science Institute building renamed as Nazareth Block
- 2015
 - ◆ Sanction for B.A. English (Self financing).
 - ◆ College Library and Chapel renovated.
 - ◆ Started DCA (Diploma in Computer Applications).
- 2016
 - ◆ Started Walk With a Scholar (WWS) and Student Support Programme (SSP)- aided by Higher Education Department of Kerala Government.
 - ◆ Renovated Canteen started functioning.
 - ◆ Rain water harvesting system installed.
 - ◆ Installed CCTV.
- 2017
 - ◆ Nacc Accreditation (Third Cycle). College Reaccredited with A Grade with CGPA 3.08 on a 4.0 scale.
 - ◆ Dr. Sr. Rosily A.V. takes charge as Principal.
 - ◆ Inauguration of golden jubilee celebrations.
 - ◆ Got sanction for Research Centre in Home Science.
 - ◆ Additional Skill Acquisition program started.
 - ◆ Consumer protection Award for Best college.
 - ◆ Award of honour from IMA and regional Blood Bank.
 - ◆ University level Award for Best NSS unit.
 - ◆ Inception of Digital Library.
 - ◆ Incinerator was installed.
- 2018
 - ◆ Grand Finale of Golden Jubilee Celebration.
 - ◆ Inauguration of Research Centre in Home Science.
 - ◆ Solar Energy System installed.
 - ◆ Garden Library and Ladder Library arranged.
- 2020
 - ◆ Sanction for M.A. Business Economics.
 - ◆ Sanction for B.Voc. Applied Accounting and Taxation.
- 2021
 - ◆ Expansion of Nazareth Block.
 - ◆ New Conference Hall, Computer Centre added.
 - ◆ Open Gym and Multipurpose court inaugurated.
- 2023
 - ◆ Reaccredited by NACC With A+ + Grade.
 - ◆ Sanjo Hall Converted as Board Room.
 - ◆ Renovation of Guest Room.
 - ◆ Inception of Winttage Gallery.
 - ◆ Dr. Sr. Shemi George is appointed as principal.

SUCCESSION LIST OF MANAGERS

1.	Msgr. Kuriakose Chiramel (Late)	1963 - 1981
2.	Sr. Marietta CSN (Late)	1981 - 1984
3.	Sr. Louisa CSN (Late)	1984 - 1990
4.	Sr. Auxilia CSN	1990 - 1993
5.	Sr. Marietta CSN (Late)	1993 - 1998
6.	Sr. Gladys CSN	1998 - 1999
7.	Sr. Caroline CSN	1999 - 2005
8.	Sr. Annet CSN	2005 - 2008
9.	Sr. Gladys CSN	2008 - 2014
10.	Sr. Gracia CSN	2014 - 2020
11.	Sr. Dr. Alphonsa CSN	2020 - 2023

SUCCESSION LIST OF PRINCIPALS

1.	Ms. Mary Pothen (Late)	1968 - 1971
2.	Sr. Loyola CSN (Late)	1971 - 1992
3.	Sr. Lourdes CSN	1992 - 1995
4.	Sr. Isabell CSN	1995 - 2003
5.	Dr. Sr. Cicily Jose CSN	2003 - 2004
6.	Dr. Sr. Alphonsa M. K. CSN	2004 - 2017
7.	Dr. Sr. Rosily A.V. CSN	2017 - 2023

SUCCESSION LIST OF VICE PRINCIPALS

1.	Sr. Lourdes CSN	1971 - 1992
2.	Sr. Isabell CSN	1992 - 1995
3.	Dr. Sr. Cicily Jose CSN	1995 - 2003
4.	Dr. Sr. Alphonsa M. K. CSN	2003 - 2004
5.	Dr. Sr. Rosily A.V. CSN	2004 - 2017
6.	Dr. Sr. Philo T.J. CSN	2017 - 2021
7.	Dr. Sr. Shemi George CSN	2021 - 2023

SUCCESSION LIST OF BURSARS

1.	Sr. Lourdes CSN	1968 - 1971
2.	Sr. Genevive CSN	1971 - 1995
3.	Sr. Julit CSN	1995 - 1998
4.	Sr. Florance	1998 - 2001
5.	Sr. Meritta CSN	2001 - 2005 2010 - 2014
6.	Sr. Linda CSN	2006 - 2008
7.	Sr. Vimal Jose CSN	2008 - 2010
8.	Sr. Anugraha CSN	2014 - 2017
9.	Sr. Pushpa CSN	2017 - 2019
10.	Sr. Niyatha CSN	2019 - 2023

COLLEGE ADMINISTRATION

MANAGING BODY

Manager	Rev. Sr. Ashly CSN
Secretary	Dr. Sr. Rosily A. V CSN
Finance Officer	Sr. Ann Maria CSN
Nominated Member	Dr. Sr. Shemi George
Nominated Member	Dr. Sr. Gisha M Joseph

ACADEMIC SUPPORT WINGS

IQAC

The National Assessment and Accreditation Council was established in the year 1994. Internal Quality Assurance Cell (IQAC) has to ensure continuous improvement in all the operational aspects of an institution and also assure its stakeholders of the accountability of the institution for its own quality.

CORE TEAM

1. Chairperson - Dr. Sr. Shemi George (Principal)
2. Co-ordinator - Ms. K. Leena Joseph
3. Joint Co-ordinators - 1. Ms. Rejani Devi T R
2. Ms. Rinu K Louis

STAFF COUNCIL

1.	Dr. Sr. Shemi George	Principal
2.	Dr. Sr. Gisha M Joseph	Vice Principal
3.	Ms. Sherin Abraham	Staff Secretary
4.	Ms. K. Leena Joseph	H O D & IQAC Coordinator
5.	Ms. Shiny K. Ittiachan	H O D
6.	Ms. Sophia james	"
7.	Dr. Lizmitha Godwin	"
8.	Dr. Resmi G	"
9.	Dr. Sindhu K.S.	"
10.	Dr. Mettilda Thomas	"
11.	Ms. K.S Jwalini	"
12.	Sr. Marymol Joe	Self financing Coordinator

DEPARTMENTS

HOME SCIENCE

B.Sc. Home Science was the first degree programme started in the college in 1968, with Chemistry and Zoology as subsidiaries. Later it was renamed as B.Sc. Family and Community Science. The programme deals with the management of various aspects related to home and community. It provides students with the opportunity to sharpen their capacities with a sense of social responsibility. M.Sc. Family and Community Science programme was started in 2001. The department also offers various certificate courses to students.

The Department has well-equipped laboratories for Food and Nutrition, Biochemistry, Textiles and Human Development Residence for cottage stay is another added feature. The Dietary Counselling Centre in the department provides dietary advice to stakeholders and public. The department was upgraded as Research Centre in 2017. The department also offers an entrepreneurship training programme “Grahadarshan” for the senior secondary students. “Star Research Reach” and international inter disciplinary peer reviewed journal with ISSN is published biannually by the department.

Courses	UG programme	: Bsc Family & Community Science
	PG programme	: Msc Family & Community Science
	Doctoral Programme	: Ph.D. in Home Science
	Certificate Courses	: Fashion Illustration : Elegant Dining and Decor

FACULTY

1. Dr. Lizmitha Godwin M.Sc., M.Phil., Ph.D., NET HoD - 9947007789
2. Dr. Megha Thampy M.Sc., MBA, Ph.D., NET - 9495277404
3. Dr. Sr. Shemi George M.Sc., M. Phil, Ph.D, D.Litt., NET
Principal - 9526888962
4. Ms. Rajani Devi T. R. M.Sc., M.Phil., NET - 9447117344
5. Ms. Sajitha Suseelan S. M.Sc., M.Ed., NET - 9447102180
6. Ms. Sherin Abraham M.Sc., NET - 9447683630

RESEARCH GUIDES

1. Dr. Lizmitha Godwin
2. Dr. Sr. Shemi George

ZOOLOGY

The Department of Zoology was established in 1968 as a subsidiary subject of B.Sc Home Science. B.Sc. Degree in Zoology was started in 1993 with Chemistry and Botany as subsidiary subjects. M.Sc Zoology with specialization in Entomology (Self financing) was started in 2004.

The department has well equipped laboratories for UG and PG courses and systematically arranged zoological museum with scientific collections. The department serves the students and society in a multidimensional manner by undertaking a lot of programmes of interdisciplinary approach. "Biomirror" the manuscript magazine, is released annually from the year 2000 onwards. A Vermiculture unit was started in 1998 for research and training purpose to the students and public. Bhoomithrasena Club and Mathrubhumi SEED Club are functioning under the department.

Courses	UG Programme	: BSc Zoology
	PG Programme	: MSc Zoology (Self financing)
	Certificate Courses	: Ornamental Fish
		: Breeding & Rearing techniques
		: Industrial Floriculture and gardening

FACULTY

1. Ms. K. Leena Joseph M.Sc., B.Ed., NET - 9446724993
2. Dr. Teji K.T. M.Sc., M. Phil., Ph.D. - 9495169678
3. Ms. Ajitha T.V. M.Sc., NET - 9526657882
4. Sr. Marymol Joe MSc. (Self Financing Programme Coordinator) - 9061256024
5. Ms. Jerry Thomas M.Sc., B.Ed - 9645454860
6. Ms. Rijji Joseph M.Sc., B.Ed - 8281868658
7. Ms. Chandini P. K. M.Sc., B.Ed - 9746412209

RESEARCH GUIDES

1. Dr. Teji KT

BOTANY

- Ms. Lakshmi M. MSc., B. Ed. - 9037274352

CHEMISTRY

The history of the Department can be traced back to as early as 1968 when Chemistry was taught as a subsidiary subject of Home Science. It became a full-fledged department with the launching of B.Sc. Chemistry in 1998. The first faculty of the department was Sr. Lourdes C.S.N., who retired in 1995 as the Principal of the institution. The Department has produced several university ranks and a number of distinctions and first classes. M.Sc. in Chemistry was started in 2013. The department has a well-equipped laboratory to cope with the present needs of higher education.

Chethana, an endowment programme for the mothers of our students, started in 1995 to remember the services of Sr. Lourdes, former Principal and HOD of Chemistry.

Courses

UG Programme	: BSc Chemistry
PG Programme	: MSc Chemistry (Self financing)
Certificate Courses	: Hydrochemistry and quality assessment of water Faculty
	: Soil Chemistry

FACULTY

Dr. Sindhu K.S. M.Sc., B.Ed., Ph.D., NET	- 9961822117
Dr. Navya Antony M.Sc., B.Ed. Ph.D.	- 9961303567
Dr. Marilyn Mary Xavier M.Sc., Ph.D., NET	- 9447589957
Dr. Sr. Jennis Mathew M.Sc., Ph.D	- 9526735671
Ms. Remya R. M.Sc.	- 8921637761
Ms. Aswathy S. M.Sc.	- 9544293782
Ms. Reshma Mathew M.Sc., M. Phil	- 8301836803

RESEARCH GUIDES

1. Dr. Sindhu K.S.
2. Dr. Navya Antony

MATHEMATICS

Ms. Shanthi Jose M.Sc.	- 9562592868
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ENGLISH

The Department of English was established in 1968 as a first language for BSc Home Science. A self-financing B.A programme in English Language and Literature was started in the year 2015. A

well-equipped Language Lab installed with interactive Language Software and a Department Library holding around 400 books for ready reference are the remarkable features of the Department. The Department of English offers certificate courses in Professional Communication and English for Global World.

Courses

- UG Programme : BA English (Self financing)
- Certificate Courses : Certificate Course in Spanish
- : Communication Skills in English

FACULTY

- Ms. Sophia James M.A., B.Ed., NET - 9446275496
- Dr. Gincy P Kuriakose M.A., B.Ed., M.Phil.,Ph.D., NET - 9496824593
- Ms. Vaishnavi Baiju M.A. - 6282132402
- Ms. Anumol Poulose M. A. - 6238427107
- Ms. Janie Mathew M. A. - 8113988482
- Ms. Ann Mariya Jose M. A. B. Ed - 9809449220

HINDI

- Dr. Sr. Gisha M. Joseph M.A., M.Phil., Ph.D. - 9946988607

MALAYALAM

- Dr. Sr. Jessy K. P. M.A.,M.Phil., Ph.D. - 9497160408

ECONOMICS

The Department of Economics was established in 1981 with the introduction of Pre-Degree Course. B.A. Economics was launched in 1995 with Sociology and History as subsidiary subjects. The department was upgraded as P.G. Department in 2020 with the commencement of M.A. Business Economics. The department has produced numerous eminent personnel who have served in various educational institutions, Banks and leading MNCs. For holistic development of the students, the department offers a wide platform under the Economics Association. AICUF and Entrepreneurship Development Club are function under Department of Economics.

Courses

- UG Programme : BA Economics
- PG Programme : MA Business Economics
- Certificate Courses : Research Methodology in Economics
- : Indian Polity

FACULTY

Dr. Resmi G. M.A., B.Ed, Ph.D., NET HOD	- 9747087622
Dr. Priyanka T. R. M.A, M.Phil., Ph.D., NET	- 9746562726
Dr. Priyanka N. R. M.A, Ph.D	- 8281489862
Ms. Jisna Sabu M.A NET.	- 9072701382
Ms. Praseena V. P. M.A., NET	- 8606811331
Ms. Mishma Davis M. A.	- 7593918879

SOCIOLOGY

Ms. Armiya M. A., M.Phil., NET	- 8590695484
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HISTORY

Ms. Rinu K. Louis M.A., M.Phil., NET	- 8281903443
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PHYSICS

The department started functioning with the starting of Pre-degree programme in 1981 and became a full-fledged department with the introduction of B.Sc. Physics in 1999. M.Sc. in Physics was started in 2013. The department has a computer lab, general lab and a well-equipped electronics lab. The faculty members in the department are life members of Indian Association of Physics Teachers. The department conducts power Quiz in co-operation with Kerala Electricity Board.

Courses	UG Programme	: BSc Physics
	PG Programme	: MSc Physics (Self Financing)
	Certificate Courses	: Basics of Python Programming
		: Green Technology
		: Introduction to Matlab.

FACULTY

Ms. Shiny K. Ittiachan M.Sc., M. Phil., B.Ed.	- 9846241791
Ms. Neenu Mary Thomas M.Sc., NET	- 9895186905
Dr. Rintu Mary Sebastian M.Sc., M. Phil., B. Ed., Ph.D.	- 9846823285
Ms. Dinta David M.Sc.	- 9447805996
Ms. Nayana George M.Sc., M.Phil	- 7403586344
Ms. Drupa Unnikrishnan M.Sc.,	- 9946275563

PHYSICAL EDUCATION

The Department of Physical Education was established in 1984. It provides infrastructure facilities and training in various sports events. To promote fitness culture among students, the department runs a Yoga Center and Fitness Club, the services of which are extended to the public as well. The department has been conducting Basic Training Course in Yoga from 2003 onwards and award certificates. Physical Education, a learning experience, offers a unique opportunity for problem solving, self-expression and socialization.

Courses

Certificate Courses : Certificate course in Yoga.
: Certificate course in Fitness

FACULTY

Dr. Metilda Thomas MPE., NET, Ph.D. - 8547733137

COMMERCE

The B.Com degree programme specializing in Finance and Taxation was started in July 2014. The course aims to nurture commerce professionals with high level of knowledge and competence to effectively contribute to the society and nation with commitment and integrity. Apart from curriculum the Department of Commerce strive to offer high quality professional education like CMA, ACCA, Diploma in GST. Commerce association was formed in the year 2015.

The Department of Commerce offers Consumer Protection Club with the objectives to bring a kind of realization and awareness among the students about their duties and responsibilities as a citizen of India and to educate them about their rights under the Consumer Protection Act, 1986.

Courses

UG Programme : B Com.
Certificate Courses : Financial Planning
: Certificate course in Academic Writing
: Advance Diploma in ACCA
: Diploma in Practical Accounting and Tax Practice

FACULTY

Ms. K.S. Jwalini M.Com., B.Ed., NET	- 9447465683
Dr. Rashmi M. B. M.Com., Ph.D, NET	- 9447688260
Ms. Jyothi Maria Johny M.Com., M.Phil., NET	- 9497864589
Ms. Simi P. J. M.Com., NET	- 956256141

VOCATIONAL EDUCATION

Bachelor of Vocation is a scheme for skill development based higher education. The Department of B.Voc in Applied Accounting and Taxation was started in the year 2020 as self-financing mode. Students who wish to pursue the program should have an inclination of commerce and accounting skills. They should have the ability to analyse data, calculation and basic understanding of GST and latest taxation laws. We provides internship to our students as part of B.Voc curriculum. “SNEHAMRUTHU” is one of our best practices to fostering community responsibility of our students and contribution to emotional health of oldies. We train our students and fill their hearts with values and knowledge and are looking forward to reach out new horizons in learning.

Courses

UG Programme	: B. Voc. in Applied Accounting and Taxation (Self financing)
Certificate Courses	: Certificate Course in Financial Risk Management
	: Office Automation

FACULTY

MS. Soumya Alias M.Com., B.Ed., SET	- 9048444381
Ms. Dhanya C.X. M.Com., B.Ed., NET	- 9496744747
Ms. Vandana V Nair M.Com., MBA	- 9497374717
Ms. Jessil George M.Com., NET	- 9633244720

ADMINISTRATIVE WINGS

OFFICE

1. Sr. Moly T.P. Junior Supdt - 9496916187
2. Sr. Lissy A.V. H.A - 9495855022
3. Sr. Mini E. J. U.D Clerk - 9496923386
4. Sr. Jincy Jacob L.D Clerk - 8547407635
5. Sr. Alphy Kochappan L.D Clerk - 9188712438
6. Ms. Niya Sivadasan L.D Computer Asst.- 7579986622

LIBRARY

1. Sr. Rekha A. J. BSc., M.Li.Sc. Librarian (Guest) - 6235796464
2. Sr. Ashmi Thomas Library Assistant

MECHANIC

1. Jino Joseph - 9048277643

LAB ASSISTANTS

1. Sr. Merlin K. Sebastian - 9037172742
2. Mannuel M. Johnson - 9605941459
3. Ms. Neethu Varghese - 9495791608
4. Ms. Anu Ittera (Guest) - 9495743923
5. Ms. Githu Jose (Guest) - 8304007226
6. Reshma George (Guest) - 7909184235
7. Soumya Joy (Guest) - 9744245907
8. Lija Thampi (Guest) - 9495743923
9. Ms. Saritha Martin (Guest) - 9995453372
10. Ms. Delphy Dominic (Guest) - 7902541215

COMPUTER CENTRE

1. Sreelakshmi V. P. (Guest) - 8590993036

OFFICE ASSISTANTS

1. Mr. Shyamlal Adhikari - 9847661146
2. Rosemary Jose (Guest) - 9961617017

PROSPECTUS

Morning Star Home science College is a Regular arts and science college affiliated to Mahatma Gandhi University, Kottayam, Kerala and reaccredited by NAAC with A++ grade. The University follows the semester system in all its under graduate and postgraduate programmes. University examinations are now held twice a year, at the end of each of the semesters. The duration of a master's programme is two years and that of a bachelor's is three years. Morning Star Home Science College, Angamaly affiliated to Mahatma Gandhi University, Kottayam, offers the following programmes.

Under Graduate Programmes

Sl. no.	Core	Complementary	Sanctioned Strength	Started in
1	B.Sc.Family & Community Science	Chemistry Zoology	24	1968
2	B. A. Economics	Sociology History	32	1995
3	B.Sc. Zoology	Chemistry Botany	20	1993
4	B.Sc. Chemistry (Model II)	Mathematics Industrial Chemistry	24	1998
5	B.Sc. Physics (Model II)	Mathematics Applied Electronics	24	1999
6	B. Com.	Finance and Taxation	40	2014
7	B. A. English (Self-Financing)	World History British Literary History	24	2015
8	B.Voc. (Self-Financing)	Applied Accounting and Taxation	50	2021

COMMON COURSES

1. English Language
2. Additional Language Malayalam / Hindi

OPEN COURSE

1. Family and Community Science - Interior Decoration and Related Arts
2. Economics - Fundamentals of Economics
3. Zoology - Vocational Zoology
4. Chemistry - Chemistry in Everyday Life
5. Physics - Physics in DailyLife
6. Commerce - Fundamentals of Accounting
7. Physical Education - Physical Health and Life Skills
Education
8. English - Fundamentals of Economics

Post Graduate Programmes

No.	Courses	Sanctioned Strength	Started in
1	M.Sc. Family and Community Science	12	2000
2.	M.Sc. Zoology (Self Financing)	20	2004
3	M.Sc. Physics (Self Financing)	12	2013
4.	M.Sc. Chemistry (Self Financing)	12	2013
5.	M.A. Business Economics	20	2021

Ph.D Programme

No.	Subject	Sanctioned Strength	Started in
1.	Home Science (2017)	12	2017

Add- on courses

Sl. No.	Courses	Department
1.	Certificate Course in Fashion Illustration.	Home Science
2.	Ornamental fish: Breeding and Rearing techniques	Zoology
3.	Certificate Course in Research Methodology	Economics

4.	Soil Chemistry	Chemistry
5.	Introduction to Matlab.	Physics
6.	Green Technology	Physics
7.	Certificate course in Academic writing	Commerce
8.	Certificate Course on Communication Skills in English	English
9.	Certificate Course in Financial Risk Management	B. Voc.

Value Added courses

Sl. No.	Courses	Department
1.	Certificate Course in Elegant Dining and Decor	HomeScience
2.	Industrial Floriculture and gardening	Zoology
3.	Indian Polity	Economics
4.	Hydrochemistry and quality assessment of water	Chemistry
5.	Basics of Python Programming	Physics
6.	Financial Planning	Commerce
7.	Office Automation	B. Voc.
8.	Certificate Course in Spanish	English
9.	Certificate course in Yoga.	Physical Education
10.	Certificate course in Fitness	Physical Education
11.	Advance Diploma in ACCA	Commerce
12.	Diploma in Practical Accounting and Tax Practice	Commerce
13.	Diploma in Airport, Hospitality, Travel & Tourism Management	CCEK
14.	Diploma in Shipping & Logistics	CCEK
15.	Diploma in Fitness Training	CCEK

CLUBS

Sl. No.	Name	Department
1.	Health and Wellness Club	Home Science
2.	Bhoomithrasena Club	Zoology
3.	Mathrubhumi Seed Club	Zoology
4.	Entrepreneurship Development Club	Economics
5.	Electoral Literacy Club	
6.	Energy Conservation Club	Physics
7.	Consumer Protection Club	Commerce
8.	Literary Club	English
9.	EBSB	
10	Sports & Fitness Club	Physical Education

Admission Norms

1. In all admissions 50% of the seats will be filled by open selection on the basis of merit. 20% of the seats will be reserved for SC/ST candidates (SC 15%, ST 5%). Unfilled SC/ST seats will be allotted to the OEC/OBC applicants as per rules. 10% reserved for RCSC students on the basis of merit and the remaining 20% of the seats filled by the Management's choice.
2. One seat in each degree course and one out of every 20 seats in the PG section will be reserved as sports quota for candidates with at least district level sports records. One percent of the general merit seats will be allotted to the physically handicapped in the degree section.
3. NSS members will get a bonus of 15 marks for admission to degree course and five marks for PG Holders. Children of ex-Service men are entitled to a 15 mark bonus for admission to degree courses. A handicap of 10 marks will be imposed for every successive attempt to pass the qualifying examination.
4. The Principal reserves to himself the right to reject admission to any student without assigning reasons.

FEE REGULATIONS

1. Tuition fees will be collected in whole. Tuition fee including the special fees prescribed and caution deposit will be collected on the date of admission.
2. If any student fails to pay the Tuition fee or special fee on the due date she shall be liable to pay a fine of Rs.5/- along with the fee or special fee on or before the 7th working day after the due date. If the 10th day happens to be a holiday the next working day will be counted as the 10th day.
3. If the Tuition fee with a fine of Rs. 5/- is not paid on or before the last date fixed for payment with a fine of Rs. 5/- an additional fine of Rs.10/- will have to be paid. If the fee and fines of an instalment are not paid before last opportunity given for payment of the instalment, the name of the student will be removed from the rolls of the college with effect from the date following expiry of this period and the student will not get the benefit of attendance from the date of removal from the rolls of the college. If the student is to be re-admitted she has to apply for special permission of the Principal and also has to remit all the arrears of fees with fine and Rs.50/- as re-admission fee. There admitted student will get the benefit of attendance only from the date of re-admission.
4. The names of defaulters of an instalment will be published in the notice board immediately after expiry date of the last opportunity fixed for payment of fee.
5. Students who are admitted for a term for making up shortage of attendance for the course which the student was undergoing, should pay one third of the tuition fees for the year along with special fees and caution deposit in one instalment, at the time of admission. Only such category of former students of the college will be admitted a stern student.
6. Every student is liable to pay the prescribed fee for the whole term during any part of which her name is on the rolls of the college. If a student is admitted to the same course of study in any other similar college, after obtaining transfer certificate from the institution, she shall not be required to pay the fees already paid for the term in the college which issued the TC, but special fees and caution deposit will have to be paid again in the new college.

7. Students belonging to Scheduled Caste and Scheduled Tribe who are bonafide subjects of Kerala State are eligible for full fee concession and stipend.
8. Fee shall be paid on the date fixed in the college calendar.
9. Absence with or without leave from the college shall not be an excuse for non-payment of fees on the prescribed date.
10. A receipt signed by the accountant shall be given for every payment made, which the students shall preserve and produce when ever required by the Principal.
11. Mistakes, if any, in the receipts issued for payment made should be corrected on the spot.
12. All cash transactions will be closed in the office at 2p.m. everyday.

FEE STRUCTURE

The following chart gives the details relating to the fees payable by a student during an academic year.

No.	Name of the fee	I DC	II DC	III DC	I PG	II PG
1	Tuition	1105	1105	1105	1985	1985
2	Admission	85	85	85	170	170
3	Library	110	110	110	110	110
4	Stationary	60	60	60	60	60
5	Laboratory					
	Physics	445	445	445	-	-
	Chemistry	445	445	445	-	-
	FCS	610	610	610	1325	1325
	Zoology	610	610	610	-	-
6	Medical	15	15	15	15	15
7	Athletics	110	110	110	110	110
8	Calendar	40	40	40	40	40
9	Magazine	60	60	60	60	60
10	Association	60	60	60	60	60

11	Uty. Student Welfare Fund	40	40	40	40	40
12	Uty. Union	60	60	60	60	60
13	Audio Visual	35	35	35	35	35
14	Sports Affiliation	110	110	110	110	110
		225	225	225	225	225
15	Student Aid Fund	15	15	15	15	15
16	Women's Study	15	15	15	15	15
	Application Fee	55	-	-	55	-
17	Matriculation	280	-	-	280	-
18	Uty. Affiliation	700	-	-	800	-
19	Caution Deposit	360	-	-	600	-
20	Insurance	25	25	25	25	25

CAUTION DEPOSIT

Students belonging to SC/ ST/ OEC are exempted from paying caution deposit. At the end of the particular course of study, caution deposit (library and laboratory) will be refunded to them after adjusting the dues, if any, on account of loss of library book, breakage of laboratory equipment or any other loss caused to the properties of the college. Every student should collect the refund of her caution deposit after completion of the course. Caution deposit will be forfeited if it remains unclaimed within two months of completion of the course (last date of University exam).

The students should keep in safe custody the receipts issued for remittance of the caution deposit amount during the tenure of the course.

N.B.

1. Fees once paid will on no account be refunded.
2. A student joining at any part of a term will have to pay fees for the full term.
3. A student leaving at any part of a term is liable to pay fees for the full term.

GENERAL GUIDELINES ON CONDUCT INSIDE THE CAMPUS

Every student of Morning Star Home Science College is expected to abide by the code of conduct detailed below to up keep a congenial academic atmosphere in the campus.

1. The academic work of the college begins at 9.20 am with a morning prayer recited through the public address system; students are expected to maintain proper decorum through out the prayer.
2. The students are expected to be in neat and clean uniform as per the directions of the college authority. Uniforms are mandatory on exam days.
3. Students should compulsorily wear I D cards in the college premises.
4. Use of mobile phones during class hours is prohibited. Students who bring mobile phones due to unavoidable reasons must keep them in silent / switched off mode.
5. All sorts of political and organizational activities are banned in the college.
6. Ragging is strictly prohibited in the college campus and its premises. Any such incidents may be reported to the faculty coordinator of the Anti Ragging Cell. Upon receiving a complaint the authority will carry out appropriate enquiry and action.
7. Students are obliged to:
 - a. Be punctual and regular in classes.
 - b. Inform their absence on a working day in advance to the class Advisor. Leave on an emergency situation may be informed either by the student or the parent and all leave days should be marked in the Hand book by the student.
 - c. Use the library and its facilities for knowledge enhancement. Attendance in library hour is mandatory.
 - d. Maintain socially accepted standards of morality and discipline in the campus and its premises.
 - e. Exhibit proper respect and courtesy to all honourable guests, teachers, non-teaching staff and fellow student.
 - f. Report any kind of medical emergency to the Class Advisor or Head of the Department.
 - g. Report all kinds of grievances to the Grievance Cell in person or online.

- h. Report the maintenance requirements to the Class Advisor.
- i. Follow the exam related guidelines issued by the University and the Institution in its right spirit.
- j. Inform all kinds of physical abuse and sexual harassment to the Internal Complaint Centre (ICC).
- k. Uphold the reputation of the college.
- l. Safe guard the facilities of the college.
- m. Keep the class rooms neat and tidy.
- n. Park vehicles in the space allotted in the campus.
- o. Abide by the rules and regulations of the college issued from time to time.

8. Students are obliged not to:

- a. Stay away from classes with out a proper reason.
- b. Participate in any strike in the college or incite fellow students to join.
- c. Loiter in the campus or cause any disturbance to the classes in progress.
- d. Organize meetings in the college or display notices on the college notice boards without the permission of the Principal.
- e. Hold unauthorized celebrations in and around the campus.
- f. Distribute any leaflets or printed materials and display banners or posters in the campus without the permission of the Principal.
- g. Bring outsiders in to the college campus.
- h. Scribble offensive, abusive or obscene words or figures on black boards or desks or on walls or any other places in the campus.
- i. Possess or consume or distribute alcohol, tobacco or harmful drugs in any form in the campus or its surroundings.
- j. Bring camera and other electronic gadgets without prior permission from the competent authority.

9. The authority and discretion of the Principal in matters of code of conduct is final and binding.

ATTENDANCE

1. The working day is divided into two sessions: forenoon session of three hours and afternoon session of two hours.
2. Attendance will be marked at the beginning of each hour by the teacher in charge of the class.
3. Students shall occupy their respective seats before attendance is taken. Late comers should neither enter the class room, nor should any student leave the class room, without permission of the teacher incharge of the class.
4. Late comers may be given or refused attendance for the period or marked late, at the discretion of the teacher concerned.
5. Those students going for sports, games, official purpose of union activities etc. should apply for prior permission from the Principal in the prescribed form, counter signed by the Head of the Department, in order to be eligible for leave. Non-compliance will be considered as absence from class.
6. For the purpose of attendance all working days, irrespective of the number of working periods, shall be considered full working days.
7. The annual Certificate of Attendance and Progress required by the University for promotion or for admission to the University Examination will in no case be granted unless (1) a student has attended at least 75% of the working days for her course during the academic year, and (2) the Principal is satisfied that the student's progress and conduct have been satisfactory.

LEAVE

1. No student shall absent herself from class without leave. Application for leave should be made to the class advisor, in the prescribed form not later than the first day of return to the college after the absence.
2. Every application for leave shall be counter signed by the Parent or Guardian as the case may be. Incomplete application will be rejected.
3. When leave is required in case of illness for more than three consecutive working days application for the same must be supported by a Medical Certificate.
4. If absent without leave for one class hour a student will lose attendance for the whole session. When the total days of absence in the academic year exceed ten, the parent/ guardian of the student

shall meet the Principal and give a satisfactory explanation.

5. A student absent in herself without leave for more than ten consecutive working days will have her name removed from the roll, and she may be re-admitted only on payment of the admission fee and dues of college fee, if any.
6. Absence without leave request from any internal evaluation examination or from a practical work will be seriously dealt with.
7. Students should get 75% of attendance a year and if they fall short the deficiency will be condoned only when the University. Syndicate is satisfied that the absence was for reasons beyond the control of the student. Deficiency beyond 20 days will on no account be condoned and exemption will not be granted for more than one academic year in any course of study.

ISSUE OF CERTIFICATES

1. A student who has paid all dues to the college is entitled to Transfer Certificate (TC) at the completion of the course.
2. A student past or present, desiring to obtain a certificate (Transfer, Course & Conduct, Age, Marks, Identification etc.) shall apply to the Principal in writing, stating the years of study and the class number. Application for T. C. shall ordinarily be counter signed by the parent or the approved guardian.
3. Ordinarily a notice of 24 hours is necessary for the issue of a certificate. Conduct certificate will be issued only 48 hours after application.
4. No certificate will be sent by post unless the whole transmission charge is prepaid in cash or in postage stamps.
5. In case a student is expelled from the college for serious misconductor repeated misbehavior, her T.C. will be sent to the Registrar of the University and the matter will be reported to her parent or guardian.
6. Every student should collect her T.C. at the end of her course and produce it when admitted to the next course. T.C. will be issued only against the surrender of identity card.
7. Conduct Certificate is a document which a student has to earn. It is not issued as a matter of course. Conduct Certificate is issued on the basis of an overall evaluation by the teachers concerned.

LIBRARY AND READIN GROOM

- ◆ The working time of library is from 9.00 am to 4.30 pm.
- ◆ News paper reading section will be opened from 8.30 am till 5.00 pm.
- ◆ Strict silence is to be maintained in the library.
- ◆ Belongings of the users are to be kept in the property counter.
- ◆ Gate register facility is provided.
- ◆ Library is fully automated with KOHA.
- ◆ E-resources like, N-List, Digital Library (software), Delnet, British Council Library are available to staff and students through E-Learner's Lab.
- ◆ All staff and students are members of the college library and are entitled to make proper use of the library.
- ◆ Library card is issued to all the members.
- ◆ Books and periodicals can be borrowed for seven days. An amount of Rs.1 per day will be charged for delay.
- ◆ Books kept for reference shall not be issued.
- ◆ An in-house register is kept exclusively for spot readers.
- ◆ Visitors are also allowed for reference purpose under the discretion of the Librarian.
- ◆ Separate section is provided for rare books, foreign languages and career books.
- ◆ Xerox facility is provided in the Library.
- ◆ Separate reading area and books with large print are provided for Divyangjan.
- ◆ Mobile Library, Garden Library, Ladder Library and Book Bank facilities are arranged.
- ◆ Orientation about library facilities and rules are given to the students regularly.
- ◆ Library catalogue system is also available.
- ◆ New books are displayed on the 'New Arrivals' shelves so that library users can browse through new acquisitions.
- ◆ If a book or periodical is damaged or lost by a member, she will have to replace it or pay the replacement cost of the book including postage within the time fixed by the librarian.
- ◆ Stock verification is done properly in every year.
- ◆ As part of community extension programme, the Library takes up the mission of donating books to the nearby schools and distribution of books to the public under the name of Morning Star Mobile Library.

IDENTITY CARDS

At the time of admission the students will be provided with an identity card. Students are required to wear college identity cards while in the campus. Students are not permitted to enter the campus without wearing their identity cards. For availing of any service from the college, identity card is mandatory. If a student loses her identity card, a duplicate should be obtained immediately on payment of ₹100/- it should be produced for verification when it is asked for by any member of the college staff.

MAHATMA GANDHI UNIVERSITY STUDENTS' CODE OF CONDUCT RULES 2005

Mahatma Gandhi University Students Code of Conduct Rules 2005 introduced vide UD. No. 162/2004/2/ Elen. dated 16 February 2005 has laid down rules for maintaining discipline in all colleges affiliated to the university, which will be binding on all students of the college. The university order prohibits political activity inside the campus. Political activity is defined as "any act activity or conduct by any student in a college by which political ideologies of any political parties recognized by the Election Commission are preached, professed, imparted or disseminated by speeches, visible representation or other means of communication what so ever."

Prohibition on political activity inside the campus means the following

- (a) No student of a college shall get himself involved in any political activity by himself or abet the said activity to be carried on by fellow students inside the campus in any manner what so ever and any such activity is hereby banned inside the campus.
- (b) Taking part in any political activity by organizing students or gathering inside the college campus for the purpose of doing any activity as defined in Rule 4 (6) shall constitute serious indiscipline. Every member of such a gathering shall be individually liable and responsible for the gross indiscipline in this regard and the Principal has the power to take disciplinary action against students who indulge in the aforesaid activities.
- (c) It shall constitute gross indiscipline to call for an appeal to strike based on policies and ideologies that may be preached by the political parties or their sister organizations or student wings. The participants in the strike as aforesaid shall be dealt with by

the disciplinary authority and they will be punished as per the rules stated above.

- (d) No student of a college shall stage or indulge in any activity like dharna, gherao, obstructing entry to and from any class room, office, hall or other places inside the campus and such activities shall be treated as misconduct.
- (e) No student shall shout slogans inside the classrooms, office or any other inside the campus and obstruct or cause disturbance to the everyday function of the institution.

U G C REGULATION ON CURBING RAGGING

In June 2009, the UGC has notified a comprehensive set of regulations to curb the menace of ragging in educational institutions.

What is Ragging?

As per the UGC Regulations 2009, Ragging' constitutes one or more of any of the following acts :

- (a) Any conduct by any student or students whether by words spoken or written or by an act which rudeness a fresher or any other student.
- (b) Indulging in rowdy or indisciplined activities by any student or students which causes or is likely to cause annoyance, hardship, physical or psychological harm or to raise fear or apprehension thereof in any fresher or any other student .
- (c) Asking any student to do any act which such student will not in the ordinary course do and which has the effect or causing in generating a sense of shame, or torment or embracement so as to adversely affect the physique or psyche of such fresher or any other student.
- (d) Any act by a senior student that prevents, disrupts or disturbs the regular academic activity of any other student including a fresher.
- (e) Exploiting the services of a fresher or any other student for completing the academic tasks assigned to an individual or group of students.
- (f) Any act of financial extortion or forceful expenditure burden put on a fresher or any other student by students.
- (g) Any act of physical abuse including all variants of sexual abuse, homosexual assaults, stripping, forced obscene and lewd acts,

gestures, causing bodily harm or any other danger to health or person.

- (h) Any act or abuse by spoken words which would also include deriving perverted pleasure, vicarious or sadistic thrill from actively or passively participating in the discomfiture to fresher or any other student.
- (i) Any act that the mental health and self-confidence of a fresher or any other student with or without an intent to derive a sadistic pleasure or showing off power authority or superiority by a student over any fresher or any other student.

PUNISHMENTS

The UGC regulations stipulate that students can be expelled from an institute and debarred from taking admission to any other institute for a specified period after being found guilty of the offence.

As per the regulations any students can be fined up to Rs. 2.5 Lakhs if found guilty of ragging. The UGC regulations provide for justification of a student, a period from one to four semesters.

Depending upon the nature and gravity of the offence as established by the Anti- Ragging Committee of the institution, the possible punishments for those found guilty of ragging at the institution level shall be any one or any combination of the following:

- (a) Suspension from attending classes and academic privileges.
- (b) Withholding/ withdrawing scholarship/ fellowship and other benefits.
- (c) Debarring from appearing in any test/examination or other evaluation rooms.
- (d) Withholding results.
- (e) Debarring from representing the institution in any regional, national or inter meet, tournament, youth festival etc.
- (f) Suspension/expulsion from the hostel.
- (g) Cancellation of admission.
- (h) Rustication from the institution for periods ranging from 1 to 4 semesters.
- (i) Expulsion from the institution and consequent debarring from admission to any other institution for a specified period.
- (j) Fine ranging between Rupees 25,000/- and Rupees 2.5 lakh.
- (k) Collective punishment: When the persons committing or abetting the crime of ragging are not identified, the institution shall resort to collective punishment.

SCHOLARSHIP & PRIZES

	Name of the Scholarship & Award	Instituted by	Awarded to
1	Proficiency	PTA	Top score in each class on the basis of marks in the internal examination
2	Sports	PTA	1.Outstanding sports person 2. State & University winners & team members 3. International, National & Inter university performers
3	Merit	Alumni	Top scorer in UG & PG University examination.
4	University Ranks	Management	Rank holders from this college in the University Examinations
5	Best NSS Volunteer		The best NSS Volunteer
6	Sherlin V Nair Memorial	Parents of Sherlin V Nair	1. Rs. 25000 cash prize to the Best Outgoing UG Student. 2. RS. 15000 cash prize to a deserving student of UG.
7	Best Outgoing Student	Department	The best outgoing student in each UG & PG programme.
8	Rev. Sr. Felix CSN & Rev. Sr. Ascensa CSN Memorial	Management	Top scorer in 2 nd year BSc FCS University Examination
9	Rev. Sr. Isabell CSN Endowment	Department of Home science	Top scorer in 2 nd year MSc FCS University Examination
10	Ms. Mary Pothan Memorial	Ms. Nina T M, Ms. Mary KA & Ms. Shiny PA	Top scorer in 3 rd year BSc FCS University Examination

11	Rev. Sr. Sophia CSN Endowment	Management	Top scorer in 2 nd year BSc Zoology University Examination
12	Rev. Sr Genevieve CSN Memorial	Department of Zoology	Deserving student of 2 nd year BSc Zoology for complementary Botany
13	Sri N Karunakaran Nair Memorial	Dr.Nirmalakumari K R	Deserving student of 3 rd year BSc Zoology
14	Dr. Nirmalakumari K R Endowment	Department of Zoology	Top scorer in 1 st year BSc Zoology University Examination
15	Merit	Department of Zoology	Top scorer in MSc Zoology University Examination
16	Athira PA Memorial	Staff & Students Department of Zoology	Deserving student of 1 st year BSc Zoology
17	Merit	Dr. Nirmalakumari K R & Prof. Marykutty Joseph	Deserving student of 2 nd year BSc Zoology
18	Rev. Sr. Alphonsa M K CSN Endowment	Department of Zoology	Top scorer in 1 st year BSc Zoology University Examination
19	Merit	Prof. Reena Varghese	Top scorer in 2 nd year Complementary Botany
20	Dr. Sr. Naveena CSN Jubilee Research Scholarship	Staff & Students Department of Zoology	Deserving student of 1 st year MSc Zoology for project work
21	Dr. Sr. Philo T J CSN Endowment	Department of Zoology	Top scorer in 1 st year Complementary Botany
22	Menachery Devassykutty and Thressiamma Endowment	Mr. Joe Sebastian	Deserving student of 1 st year MSc Zoology

23	Rev. Sr. Lourdes CSN & Rev. Sr. Layola CSN Endowment	Management	Top scorer in Complementary Chemistry University Examination
24	Merit	Prof. Lalitha A V, Prof. Salomy Joseph, Prof. Lisue Xavier	1. Top scorer in BSc Chemistry University Examination 2. Top scorer in MSc Chemistry University Examination 3. Top scorer in Vocational Subjects of BSc Chemistry University Examination
25	Msgr. Kuriakose Chiramel Memorial	Management	Top scorer in Vocational Subjects of BSc Physics University Examination
26	Vettickal V D Varkey Memorial	Prof. Elsamma V V	Top scorer in Core Subjects of 2 nd BSc Physics University Examination
27	Mr. Thomas John Pazheparampil memorial	Prof. Cicily PJ	Top scorer in Core Subjects of 3 rd BSc Physics University Examination
28	Mrs. Annie Varghese Thottungal Memorial	Ms. Leena Varghese	2 nd MSc Student who submits the Best Project work
29	Rev. Sr. Genevive CSN memorial	Ms. Josepheena C R	1. Top Scorer in 1 st year B Com University Examination. 2. Top Scorer in 2 nd year B Com University Examination 3. Top Scorer in 3 rd year B Com University Examination
30	Merit	Dr. Thresiakutty K M	Top scorer in B.A. Economics University Examination
31	Rev.Sr. Julit CSN Endowment	Non-teaching staff	Top scorer in 2 nd year B.A. Economics University Examination.
32	Merit	Department of Economics	Top scorer in 1 st year B.A. Economics University Examination.

33	Fr. John Mampilly Memorial	Management	Top scorer in History and Sociology in B.A. Economics University examination
34	Rev. Sr. Teresitta CSN Memorial	Ms.Jasmine Gopurathin- gal, Ms.Desina Vadakum- chery and Ms.Sheeba Paul	Deserving student of 1 st year B.A. Economics
35	Merit	Dr.Laisa Thomas	Top scorer in M.A. Business Economics University Examina- tion University examination.
36	Smt. Chandrika Thilakan Memorial	Dr. Teji K T	Top scorer in core papers of 2 nd BSc Zoology University Examination.
37	Golden Jubilee Endowment	Staff	Best PG project
38	Panackal Jacob James Memorial prize	Prof Cicily James	Top scorer in Common English in 2 nd year BA/BSc Model 1 University Examination
39	Prof Cicily James Memorial	Dr. P K Zachariah	1. Top scorer in BA English University Examination. 2. Top scorer in Common English in 2nd year BA/BSc Model 2 University Examination 3. Top scorer in Common English in 2nd year B Com University Examination
40	Merit	Dr. Beena George	Top scorer in complimentary Mathematics University Examination

41	Ms Anu Sajan Memmorial	Mr. Sajan T. G & Mrs. Sindhu sajan	To a deserving out going student of BSc Zoology
42	Merit	Prof. Pauline K Joseph	Best Yoga Performer
43	Language Scholarship	PTA	<ol style="list-style-type: none"> 1. Top scorer in Additional Language Malayalam in 2nd year BA/BSc Model 1 University Examination 2. Top scorer in Additional Language Hindi in 2nd year BA/BSc Model 1 University Examination 3. Top scorer in Additional Language Malayalam in 1st year BA/BSc Model 2 University Examination 4. Top scorer in Additional Language Hindi in 1st year BA/BSc Model 2 University Examination 5. Top scorer in Additional Language Malayalam in 1st year B Com University Examination 6. Top scorer in Additional Language Hindi in 1st year B Com University Examination

SCHOLARSHIPS& AWARDS FROM GOVERNMENT

1) **Post Matric Scholarship (PMS) www.dcescholarship.kerala.gov.in**

Those who have passed Plus Two/degree with 50% marks can apply for this. Those within come below Rs. 2,00000/- For minority students. Online registration. Application should be renewed every year.

2) **Central Sector Scholarship www.dcescholarship.kerala.gov.in**

Those who have passed Plus Two/degree with 80% or more marks can apply for this scholarship. income limit is below Rs.6,00000. Online Registration. Application should be renewed every year.

3) **Higher Education Scholarship www.kshec.kerala.gov.in**

All those who have passed Plus Two with 50% and above marks can apply this scholarship. Online Registration. Application should be renewed every year

4) **Suvarna Jubilee Scholarship www.dcescholarship.kerala.gov.in**

Those who have passed Plus Two/degree with 50% and above marks in the B.P.L category can apply for this scholarship. Online Registration. Application should be renewed every year.

5) **Muslim girls Scholarship www.dcescholarship.kerala.gov.in**

Those who have passed Plus Two/degree with 50% marks and below Rs.2,00000/- annual income can apply for this scholarship. Online Registration. Application should be renewed every year.

6) **Indira Gandhi Scholarship For Single Girl Child www.ugc.ac.in/sgc**

Single girl students up to the age of 30 years at the time of admission in P.G Courses with 60% of marks in degree. Online Registration. Application should be renewed every year.

7) **Fishermen Scholarship**

This is only for the children of fishermen and fish workers. There is no income limit. Scholarship should be renewed every year. Application should contain copies of the SSLC book page No. 1 and certificates revealing education qualification. The eligible student should get counter signature on the application form from the Fisheries Officer before it is submitted to the College Office. The scholarship includes fees benefit, Lumpsum grant and stipend. Application should be renewed every year.

8) OEC Educational Concession

Dheevara,Vela, Kudumbi and Christian converted communities are eligible for this stipend. No income limit. Lumpsum grant, stipend and fee concession are available for the eligible students. They may collect the application form from the college office at the time of admission by presenting the caste certificate. Application should be submitted within 5 days of joining.

9) SC Educational Concession

Students belonging to the Scheduled Caste can get the application form from the college office by presenting the caste certificate. Filled in application should be submitted to the college office within 5 days of joining. The Scholarship includes Lumpsum grant, stipend and fee concession. This should be renewed every year.

10) ST Educational Concession

Students belonging to the Scheduled Tribe can get the application form at the time of admission from the college office by showing the Tribe certificate. Filled in application should be submitted to the college office within 5days of joining. The Scholarship includes Lumpsum grant, stipend and fees concession.

11) K.P.C.R./OBC Educational Concession

OBC and all students who come under the low income category as mentioned below can avail this scholarship.

IB.A/B.SC/B.Com. RS. 25,000/- (Income Limit)

IM.SC RS. 42,000/- (Income Limit)

Application form can be received from the college office and applied through Akshya Centers. Applications and necessary documents should be submitted to the college office within 5 days of joining.

12) Other Scholarships

- a) Merit Scholarship to the children of school teachers.
 - b) Education concession to the children of political sufferers.
 - c) Educational concession under the Unified Fee Concession Scheme.
- N.B. A student can avail only one Scholarship at a time.

CBCSS REGULATIONS FOR UG

(Extract of rules and regulations With effect from 2017 Admission)

The duration of UG programmes shall be 6 semesters. Day system will be followed. The duration of odd semesters shall be from June to October and that of even semesters November to March. There shall be three days semester break after odd semesters and two month vacation during April and May in every academic year.

PROGRAMME STRUCTURE

The programmes shall include (a) Common Courses, (b) Core Courses, (c) Complementary Courses, (d) Open Courses, and (e) Co-curricular and (f) Extension activities. The open course will be in the 5th semester Co-curricular activities shall be included in the programme, but the credit earned shall not be counted for the minimum required credits.

Credits from various components

Model I BA / B.Sc.

a	Programme Duration	6 Semesters
b	Total Credits required for successful completion of the Programme	120
c	Credits required from Common Course	122
d	Credits required from Common Course II	16
e	Credits required from Core course and complementary courses including Project	79
f	Open Course	3
g	Minimum attendance required	75%

Model I / II B. Com.

a	Programme Duration	6 Semesters
b	Total Credits required for successful Completion of the Programme	120
c	Credits required from Common Course I	14
d	Credits required from Common Course II	8
e	Credits required from Core and Complementary/ Vocational courses including Project	95
f	Open Course	3
g	Minimum attendance required	75%

Model II BA/B.Sc.

A	Programme Duration	6 Semesters
B	Total Credits required for successful completion of the Programme	120
C	Credits required from Common Course I	16
D	Credits required from Common Course II	8
E	Credits required from Core + Complementary + Vocational Courses including Project	93
F	Open Course	3
G	Minimum attendance required	75%

EXAMINATIONS

The evaluation of each paper shall contain two parts :

- (i) Internal or In-Semester Assessment (ISA)
- (ii) External or End-Semester Assessment (ESA)

The internal to external assessment ratio shall be 1:4. Both internal and external marks are to be rounded to the next integer All papers (theory & practical), grades are given on a 7-point scale based on the total percentage of marks, (ISA+ESA) as given below:-

Percentage of Marks	Grade	Grade Point
95 and above	S, Outstanding	10
85 to below 95	A+, Excellent	9
75 to below 85	A, Very Good	8
65 to below 75	B+, Good	7
55 to below 65	B, Above Average	6
45 to below 55	C, Satisfactory	5
35 to below 45	D, Pass	4
Below 35	F, Failure	0
	Ab, Absent	0

Grades for the different courses, semesters and over all programme are given based on the corresponding CPA as shown below.

Percentage of Marks	Grade	Performance
9.5 and above	S	Outstanding
8.5 to below 9.5	A+	Excellent
7.5 to below 8.5	A	Very Good
6.5 to below 7.5	B+	Good
5.5 to below 6.5	B	Above Average
4.5 to below 5.5	C	Satisfactory
3.5 to below 4.5	D	Pass
Below 3.5	F	Failure

For all courses without practical

a) Marks of external Examination : 80

b) Marks of internal evaluation : 20

Components of External Evaluation of Project	Marks
Dissertation (External)	50
Viva-Voce (External)	30
Total	80

*Marks for dissertation may include study tour report if proposed in the syllabus.

Components of internal Evaluation of Project	Marks
Punctuality	5
Experimentation/data collection	5
Knowledge	5
Report	5
Total	20

Attendance Evaluation for all papers

% of attendance	Marks
90 and above	5
85 – 89	4
80-84	3
76-79	2
75	1

(Decimals are to be rounded to the next higher whole number)

ASSIGNMENTS

Assignments are to be done from 1st to 4th Semesters. At least one assignment should be done in each semester for all courses.

SEMINAR / VIVA

A student shall present a seminar in the 5th semester for each paper and appear for Viva-voce in the 6th semester for each course.

INTERNAL ASSESSMENT TEST PAPERS

Two test papers are to be conducted in each semester for each course. The evaluations of all components are to be published and are to be acknowledged by the candidates. All documents of internal made available for verification by the University. The responsibility of evaluating the internal assessment is vested on the teacher(s), who teach the course.

GRIEVANCE REDRESSAL MECHANISM

Internal assessment shall not be used as a tool for personal or other type of vengeance. A student has all rights to know, how the teacher arrived at the marks. In order to address the grievance of students, a three-level Grievance Redressal mechanism is envisaged. A student can approach the upper level only if grievance is not addressed at the lower level.

Level 1 : Department Level:

The Department cell chaired by the HOD, Department Coordinator, Faculty Advisor and Teacher in-charge as members.

Level 2 : College level

A committee with the Principal as Chairman, College Coordinator, HOD of concerned Department and Department Coordinator as members.

Level 3 : University Level

A Committee constituted by the Vice-Chancellor as Chairman, Pro-Vice-Chancellor, Convener - Syndicate Standing Committee on Students Discipline and Welfare, Chairman-Board of Examinations as members and the Controller of Examination as member-secretary.

The College Council shall nominate a Senior Teacher as coordinator of internal evaluations. This coordinator shall make arrangements for giving awareness of the internal evaluation components to students immediately after commencement of I semester.

The internal evaluation marks/grades in the prescribed format should reach the University before the 4th week of October and March in every academic year.

EXTERNAL EXAMINATION

The external theory examination of all semesters shall be conducted by the University at the end of each semester. Students having a minimum of 75% average attendance for all the courses only can register for the examination. Con-donation of shortage of attendance to a maximum of 10 days in a semester subject to a maximum of 2 times during the whole period of the programme may be granted by the University on valid grounds. This Con-donation shall not be counted for internal assessment. Benefit of attendance may be granted to students attending University/College union/Co-curricular activities by treating the mas present for the days of absence, on production of participation/attendance certificates, within one week, from competent authorities and endorsed by the Head of the institution. This is limited to a maximum of 10 days per semester and this benefit shall be considered for internal assessment also. Those students who are not eligible even with Con-donation of shortage of attendance shall repeat the semester along with the next batch after obtaining re-admission.

Pattern Of Questions Papers:

(a) Without practical

Sl. No	Pattern	Marks	Choice of questions	Total marks
1	Short Answer/problem type	2	10/12	20
2	Short essay/problem	5	6/9	30
3	Essay/problem	15	2/4	30
			Total	80

(b) With practical

Sl. No	Pattern	Marks	Choice of questions	Total marks
1	Short Answer/problem type	1	10/12	20
2	Short essay/problem	5	6/9	30
3	Essay/problem	10	2/4	20
			Total	60

RANK CERTIFICATE

The University publishes rank list of top10 candidates for each programme after the publication of 6th semester results. Rank certificate shall be issued to candidates who secure positions from 1st to 3rd in the rank list. Candidates whose cure positions from fourth to tenth in the rank list shall be issued position certificate indicating their position in the rank list.

Candidates shall be ranked in the order of merit based on the CGPA scored by them. Grace marks awarded to the students should not be counted fixing the rank/position. Rank certificate and position certificate shall be signed by the Controller of Examinations.

CREDIT AND SEMESTER SYSTEM FOR PG

(Extract of rules and regulations)

These Regulations shall be called Mahatma Gandhi University Regulations (2019) governing postgraduate programmes under the credit semester system (MGU-CSS-PG). These regulations shall come in to force from the academic year 2019-2020

PROGRAMME STRUCTURE

Students shall be admitted into post graduate programme under the faculties. The programme shall include three types of courses, Core Courses, Elective Courses and Common core courses. There shall be a Project with dissertation and comprehensive viva- voce as core courses for all programmes. The Programme shall also include assignments / seminars / practicals etc.

No regular student shall register for more than 25 credits and less than 16 credits and less than 16 credits per semester unless otherwise specified. The total minimum credits, required for completing a PG programme is 80.

There shall be at least two and not more than four elective groups (Group A, Group B, Group C, etc) comprising of three courses each for a programme and these elective courses shall be included either in fourth semester or be distributed among third and fourth semesters.

Project work

Project work shall be completed in accordance with the guidelines given in the curriculum. Project work shall be carried out under the supervision of a teacher in the concerned department. A candidate may, however, in certain cases be permitted to work on the project in an industrial / Research Organization on the recommendation of the supervising teacher. There should be an internal assessment and external assessment for the project work. Project work shall be evaluated based on the presentation of the project work done by the student, the dissertation submitted and the viva – voce on the project. The External evaluation of the project work shall be conducted by two external examiners from different colleges and an Internal examiner from the college concerned. The final Grade of the project (External) shall be calculated by taking the average of the Weighted Grade Points given by the two external examiners and the internal examiner. A separate course shall be included instead of the project for students undergoing private study.

Assignments

Every PG student shall submit one assignment as an internal component for each course.

Seminar Lectures

Every PG student shall deliver one seminar lecture as an internal component for every course with a weightage two. The seminar lecture is expected to train the student in self-study, collection of relevant matter from the various resources, editing, document writing, and presentation.

Test papers (Internal)

Every college going student shall undergo at least two class tests as an internal component for each course with a weightage of one each. The best two shall be taken for awarding the grade for class tests.

ATTENDANCE

- 1 The minimum requirement of aggregate attendance during a semester for appearing at the end semester examination shall be 75%. Con-donation of shortage of attendance to a maximum of 15 days in a semester subject to a maximum of two times during the whole period of the programme may be granted by the University.
- 2 If a student represents his/her institution, University, State or Nation in Sports, NCC, or Cultural or any other officially sponsored activities such as college union / university union activities, he/she shall be eligible to claim the attendance for the actual number of days participated subject to a maximum of 15 days in a Semester based on the specific recommendations of the Head of the Department or teacher concerned.
- 3 Those who could not register for the examination of a particular semester due to shortage of attendance may repeat the semester along with junior batches, without considering sanctioned strength, subject to the existing University Rules .
- 4 A Regular student who has undergone a programme of study under earlier regulation/Scheme and could not complete the Programme due to shortage of attendance may repeat the semester along with the regular batch subject to the condition that he has to undergo all the examinations of the previous semesters as per the MGU-PG-CSS 2019 regulations and conditions specified.
- 5 A Regular student of Programmes without Practicals in MGU-PG-CSS 2019 can switch over to Private registration under MGU-PG-CSS 2019 regulations.

- 6 A student who had sufficient attendance and could not register for fourth semester examination can appear for the end semester examination in the subsequent years with the attendance and progress report from the principal.

EXAMINATIONS

1. There shall be University examination at the end of each semester.
2. Practical examinations shall be conducted by the University at the end of each semester or at the end of even semesters as prescribed in the syllabus of the particular programme. The number of examiners for the practical examinations shall be prescribed by the Board of Studies of the programmes.
3. End-Semester Examinations: The examinations shall normally be conducted at the end of each semester for college going student. For private students examination for both semesters shall be conducted at the end of the academic year.
4. There shall be one end-semester examination of 3 hours duration for each lecture based course and practical course.
5. A question paper may contain short answer type/annotation, short essay type questions/problems and long essay type questions. Different types of questions shall have different weightage.

EVALUATION AND GRADING

The evaluation scheme for each course shall contain two parts; (a) Internal evaluation, and (b) external evaluation. 25% weightage shall be given to internal evaluation and the remaining 75% to external evaluation and the ratio and weightage between internal and external is 1:3. Both Internal and external evaluations and shall be carried out using direct grading system.

Direct Grading system

The direct grading system based on 6 letter grades (A+, A, B, C, D and E) with numerical values of 5,4,3,2,1 and 0 respectively.

- **Grade Point Average (GPA):** Internal and External components are separately graded and the combined grade point with weightage 1 for internal and 3 for external shall be applied to calculate the grade point Average (GPA) of each course. Letter grade shall be assigned to each course based on the categorization.
- **Internal evaluation for Regular programme:** The internal evaluation shall be based on predetermined transparent system involving periodic written tests, assignments, seminars, lab skills, records, viva-voce etc.

- **Components of Internal (CE) and External Evaluation (ESE):** Grades shall be given to the evaluation of theory / Practical / Project /comprehensive viva-voce and all internal evaluations are based on the Direct Grading System. Proper guidelines shall be prepared by the BOS for evaluating the assignment, seminar, practical, project and comprehensive viva-voce within the framework of the regulation.
- There shall be no separate minimum grade point for internal evaluation.
- The model of the components and its weightages for continuous Evaluation (CE) and End Semester Evaluation (ESE) are shown in below:

a) **For Theory (CE) (Internal)**

Components	Weightage
Assignment	1
Seminar	2
Best Two Test Papers	2 (1 each)
TOTAL	5

(Grades of best two test papers shall be considered. For test papers all questions shall be set in such a way that the answers can be awarded A+, A, B, C, D, E grade.)

b) **For theory (ESE) (External)**

Evaluation is based on the pattern of question :-

c) **For Practical (CE) (Internal)**

Components	Weightage
Written/Lab test	2
Lab involvement and Record	1
Viva	2
Total	5

(The components and the weightage of the components of the practical (Internal) can be modified by the concern BOS without changing the total weightage)

d) **For Practical (ESE) (External)**

Components	Weightage
Written/Lab test	7
Lab involvement and Record	3
Viva	5
Total	

(The components and the weightage of the components of the practical (External) can be modified by the concerned BOS without changing the total weightage).

e) **For Project (CE) (Internal)**

Components	Weightage
Relevance of the topic and analysis	2
Project content and presentation	2
Project Viva	1
Total	5

f) **For Project (ESE) (External)**

Components	Weightage
Relevance of the topic and analysis	3
Project content and presentation	7
Project Viva	5
Total	15

(The components and the weightage of the components of the practical (External) can be modified by the concerned BOS without changing the total weightage).

g) **Comprehensive viva-voce (CE) (Internal)**

Components	Weightage
Comprehensive viva-voce (all courses from first semester to fourth semester)	5
Total	5

(Weightage of the components of the Comprehensive viva-voce (Internal) shall not be modified)

h) **Comprehensive viva-voce (ESE) (External)**

Components	Weightage
Comprehensive viva-voce (all courses from first semester to fourth semester)	15
Total	15

(Weightage of the components of the Comprehensive viva-voce (External) shall not be modified)

- **All grade point averages shall be rounded to two digits.**
- To ensure transparency of the evaluation process, the internal assessment grade awarded to the students in each course in a semester shall be published on the notice board at least one week before the commencement of external examination.
- **There shall not be any chance for improvement for internal grade.**
- The Course teacher and the faculty advisor shall maintain the academic record of each student registered for the course which shall be forwarded to the University through the Principal and a copy should be kept in the college for verification for at least two years after the student completes the programme.
- **External Evaluation.** The external examination in theory courses is to be conducted by the University at the end of the semester, The answers may be written in English or Malayalam except those for the Faculty of Languages. The evaluation of the answer scripts shall be done by examiners based on a well - defined scheme of valuation. The external evaluation shall be done immediately after the examination preferably through Centralized Valuation.
- Photocopies of the answer scripts of the external examination shall be made available to the students on request as per the rules prevailing in the University.
- The question paper should be strictly on the basis of model question paper setv and directions prescribed by the BOS.

PATTERN OF QUESTIONS

- Questions shall be set to assess knowledge acquired, standard, and application of knowledge, application of knowledge in new situations, critical evaluation of knowledge and the ability to synthesize knowledge. Due weightage shall be given to each module based on content/teaching hours allotted to each module.

- The question setter shall ensure that questions covering all skills are set.
- A question paper shall be a judicious mix of short answer type, short essay type / Problem solving type and long essay type questions. The question shall be prepared in such a way that answers can be awarded A+, A, B, C, D, E grades.
- Weight: Different types of questions shall be given different weights to quantify their range as follows:

SL. No	Type of Questions	Weight	Number of questions to be answered.
1	Short Answer type questions	1	8 out of 10
2	Short essay/problem solving type questions	2	6 out of 8
3	Long Essay type questions	3	2 out of 4

- **Pattern of question for practical** : The pattern of questions for external evaluation of practical shall be prescribed by the Board of Studies.
- **Direct Grading System.** – Direct Grading System based on a 6 - point scale is used to evaluate the Internal and External examinations taken by the students for various courses of study.

Grade	Grade Points	Range
A+	5	4.50 to 5.00
A	4	4.00 to 4.49
B	3	3.00 to 3.99
C	2	2.00 to 2.99
D	1	0.01 to 1.99
E	0	0.00

- **Performance Grading**

Students are graded based on their performance (GPA/SGPA/CGPA) at the examination on a 7-Point scale as detailed below.

Range	Grade	Indicator
4.50 to 5.00	A+	Outstanding
4.00 to 4.49	A	Excellent
3.50 to 3.99	B+	Very good
3.00 to 3.49	B	Good (Average)
2.50 to 2.99	C+	Fair
2.00 to 2.49	C	Marginal (Pass)
Upto 1.99	D	Deficient (Fail)

- No separate minimum is required for internal evaluation for a pass, but a minimum C grade is required for a pass in an external evaluation. However, a minimum C grade is required for pass in a course.
- A student who fails to secure a minimum grade for a pass in a course will be permitted to write the examination along with the next batch.
- **Improvement of Course** - The candidates who wish to improve the grade/grade point of the external examination of a course /courses he/she has passed can do the same by appearing in the external examination of the semester concerned along with the immediate junior batch. This facility is restricted to first and second semesters of the programme.
- **One Time Betterment Programme** – A candidate will be permitted to improve the CGPA of the programme within a continuous period of four semesters immediately following the completion of the programme allowing only once for a particular semester. The CGPA for the betterment appearance will be computed based on the SGPA secured in the original or betterment appearance of each semester whichever is higher.
- If a candidate opts for the betterment of CGPA of a programme, he/she has to appear for the external examination of the entire semesters excluding practicals/project/comprehensive viva-voce. One time betterment programme is restricted to students who have passed in all courses of the programme at the regular (First appearance).

- Semester Grade Point Average (SGPA) and Cumulative Grade Point Average (CGPA) Calculations. The SGPA is the ratio of sum of the credit points of all courses taken by a student in the semester to the total credit for that semester. After the successful completion of a semester, Semester Grade Point Average (SGPA) of a student in that semester is calculated using the formula given below.

Semester Grade Point Average –SGPA (S_j) = $\sum(C_i \times G_i) / \sum C_i$

(SGPA= Total credit Points awarded in a semester / Total credits of the Semester)

Where 's_j' is the jth semester, 'G_i' is the grade point scored by the student in the ith course 'c_i' is the credit of the ith course.

- **Cumulative Grade Point Average (CGPA)** of a Programme is calculated using the formula :-

Cumulative Grade Point Average (CGPA) = $\sum(C_i \times S_i) / \sum C_i$

(CGPA= Total credit points awarded in all semesters/Total credits of the programme)

Where 'c_i' is the credits for the ith semester 'S_i' is the SGPA for the ith semester. The SGPA and CGPA shall be rounded off to 2 decimal points.

For the successful completion of semester, a student shall pass all courses and score a minimum SGPA of 2.0 .However, a student is permitted to move to the next semester irrespective of her/his SGPA.

AWARD OF DEGREE

The successful completion of all the courses with 'C' grade within the stipulated period shall be the minimum requirement for the award of the degree

TEACHERS HOLDING IMPORTANT POSITIONS

TEACHERS IN MAHATMA GANDHI UNIVERSITY BODIES

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Dr. Mettilda Thomas	MG University
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BOARD OF STUDIES

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Ms. Rajani Devi T. R	Vimala College Thrissur.
Dr. Teji K T	Carmel College, Mala

CO-ORDINATORS OF CURICULAR, CO-CURICULAR AND EXTRACURRICULAR ACTIVITIES

Ms. Sherin Abraham	Secretary, Staff Council
Ms. K. Leena Joseph	Coordinator , IQAC
Ms. Rajani Devi T R & Ms. Rinu K Louis	Joint coordinators , IQAC
Dr. Gisha M Joseph	Co-coordinator , RUSA
Dr. Gisha M Joseph	In Charge, Internal Examination
Dr. Mettilda Thomas	Nodal Officer, Admission
Ms. K.S Jwalini, Dr.Sr.Jessy K. P, Dr. Gincy P. Kuriakose, Ms. Shanthi Jose & Jisna Sabu	Staff Advisors College Union
Dr. Resmi G & Dr. Navya Antony	NSS Programme officers
Dr. Teji K.T,	Co-coordinator , NIRF Ranking
Dr. Sindhu K. S, Ms. Ann Maria Jose, Dr. Priyanka N. R	Co-coordinator, AAA
Ms. Jerry Thomas, Ms. Riji Joseph, Ms. Chandini P. K	Green Audit
Ms. Dinta David, Ms.Nayana- George, Ms. Drupa Unnikr- ishnan	Energy Audit
Ms. Remya K. R, Ms. Aswathy S & Ms. Jisna Sabu	Environment Audit
Sr. Mary Mol Joe	Co-coordinator, Self Financing Courses
Ms. Jyothi Maria Johny & Ms. Vaishnavi Baiju	Editors, College Magazine
Ms. Sajitha Suseelan S., Ms. Dhanya C. X	Nodal Officer, Scholarships
Ms. Sherin Abraham	SC/ST Cell

Dr. Gisha M Joseph	Minority Cell
	Secretary Research Monitoring Cell
Dr. Rashmi M. B., Ms. Ramya R, Ms. Armiya V. A	Career Guidance & Placement Cell
Sr. Mary Mol Joe	Xavier Board
	AIACHE
Ms. K Leena Joseph & Dr. Gisha M Joseph	Co-coordinators, Alumni Association
Sr. Mary Joe, Ms. Jyothi Maria Johny, Dr. Marilyn Mary Xavier	College Website and LMS Management
Dr. Megha Thampy, Ms. Rinu K. Louis, Ms. Niya Sivadasan	Portal updation
Ms. Vyshnavi Baiju, Ms. Anumol Paulose	Morning Prayer & Display Board in Charge
Dr. Lizmitha Godwin, Dr. Resmi G	Secretary PTA
Ms. Sophia James, Dr. Sr. Jessy K. P.	Save – A - Star
Dr. Lizmitha Godwin, Ms. Sajitha Suseelan S, Dr. Priyanka T. R	Women Cell & Youth Red Cross
Dr. Rintu Mary Sebastian Dr. Marilyn Mary Xavier	IEDC, Incubation Center, YIP
Dr. Lizmitha Godwin, Ms. K. Leena Joseph Ms. Jerry Thomas	Value Education
Dr. Sr.Jennis Mathew	Counselling in charge
Dr. Megha Thampy, Ms. Simy P. J	Public Relation Officers
Ms. Rinu K Louis, Ms. Praseena V. P	Coordinator AICUF
Dr. Resmi G & Dr. Navya Antony	Coordinator UBA
Ms. Shiny K. Ittiachan, Ms. Rajani Devi T. R, Ms. Soumya Alias	Coordinator Entrepreneur Cell

ADMINISTRATIVE SUPPORTING WINGS

Grievance Redressal Cell

Coordinator : Ms. Sophia James

The institution has a well-structured grievance redressal mechanism to address the complaints lodged in connection with admissions, teaching-learning, examinations, common facilities and general matters. A complaint from an aggrieved student is to be reported to the Grievance Redressal Cell with the following composition: Principal (Chair person), Vice Principal, two senior faculty members and a student representative.

Objectives:

- To provide a platform to freely express grievances without any fear of being victimised.
- To assure confidence in students that their problems will be duly taken care of.
- To uphold the dignity of the institution by solving the issues of its students through a transparent mechanism.

Functions:

- Mechanism for submission : Grievances may be submitted through the online portal in the college website, deposited in the Grievance Box placed near the Administrative Office or reported in person. Grievances presented by word or over the phone on outcome under the consideration of the Cell. The Cell is bound to act only upon the grievances that are presented with valid supporting data.
- The Cell functions in accordance with the policies of the Management. If a particular grievance is not coming under the purview of the cell, it will be reported to the relevant authority through the Management.
- The grievance reported is reattended and reviewed promptly.

Four Level System for Examination Grievances:

- The College has a four level system for the redress of grievances related to the academic aspects of teaching-learning process and examinations.

- Teacher level :- Grievances regarding evaluation shall be brought to the notice of the teacher concerned.
- Department level:- If not satisfied with the decision of the teacher concerned, an appeal may be given at the department level chaired by the Head of the Department and teacher-in-charge as members.
- College level:- The student has the freedom to make a further appeal to the college level Grievance Redressal Cell.
- University level:- If the student is still not satisfied, she may appeal to the University level committee constituted by the Vice-Chancellor.

A student can approach the upper level only if a grievance is not addressed at the lower level.

Anti-Ragging Cell

Coordinator : Dr. Laisa Thomas

Anti-Ragging Cell is constituted in the college to prevent ragging. The College has a vigilant committee against in stances of ragging. The cell is constituted with the following members, Principal, Coordinator, teachers in charge and student representatives to take anti-ragging measures as per the guidelines issued by the Supreme Court of India and UGC.

Cell Against Sexual Harassments(CASH)

Coordinator : Mrs. Leena K. Joseph

CASH has been established as per UGC guidelines to provide a healthy and pleasant atmosphere in Campus. The Internal complaint cell has been established according to the provisions of “The Sexual Harassment of women at workplace Act 2013.”

SC/ST & OBC CELL

Coordinator : Dr. Mettilda Thomas

- The college has instituted the SC/ST and OBC cells to as certain there is no caste based discrimination and ensure equal opportunities to all students.
- The cell is constituted with Principal, Office Superintendent, Admission in charge and Scholarship in charge.

- The cell caters to the needs of the SC/ST and OBC students and updates them on the available scholarships programs of the UGC and State Government.
- The grievances of SC/ST students are resolved by the committee.
- Motivation, encouragement and opportunities are provided for these students to enhance their potential and equip them for a bright future.

Minority Cell

Coordinator : Dr. Sr. Shemi George

The college, being a Christian minority institution, a Minority Cell is constituted with the objective of uplifting the members of the minority community to reach at par with others. Care is taken to provide assistance to the educational and cultural needs of the members of the minority community. The cell provides support through aiding them to avail of financial support and scholarships from the government. The cell functions with the Principal as the Chairperson, Office superintendant, Admission in charge, Scholarship in charge and two senior faculty are the members of the cell.

DivyangjanCell

Coordinator : Ms. K. S Jwalini

The college caters to the needs of individuals who need special attention. A cell-constituting the Principal, a senior faculty, the NSS Coordinator and student's union chairperson-is constituted for their assistance.

ACADEMIC SUPPORT MEASURES

Bridge Course

Bridge Course is provided to the newly admitted students every year. The objective of the course is to bridge the gap between the subjects studied at the higher secondary level and the subjects they would be studying for graduation.

Tutorial Sessions

There is an efficient tutorial system in the college guided by the concerned teacher. Tutorial sessions are held on Mondays from

1p.m. to 1.30 p.m. to identify the needs and wants of the students of each class. The teacher in charge interacts with students and gives guidance for the needful. Efficient counselling is also given to students.

Remedial Coaching

As per university rules SC/ST/ minority students receive special help. Extra classes and coaching are provided on every Tuesdays as part of a systematic schedule.

Scholar Support Programme (SSP)

This is a confidential and learning based programme that in corporates a holistic approach to a student's needs.

Walk With A Scholar (WWS)

This scheme proposes to arrange specialized mentoring programs for students of Under Graduate Programs in Arts, Science and Commerce and to provide guidance for their future. The scheme introduces the idea of mentoring and builds on the concept of mentor as a 'guide' and 'friend'. The mentoring scheme for students will be purely voluntary in nature.

Morning Star Lecture Series

Morning Star Lecture Series, started in 2014, is an attempt to provide our students with wider perspectives on their areas of study. Students are given invited lectures by experts in respective subjects.

Student Counselling

Students are placed under the personal supervision of a teacher who monitors the academic progress as well as the psychological and material needs of the students. The tutor also acts as a personal guide and counsellor. Parents are contacted by the teachers whenever their co-operation is required in matters concerning their wards. The college avails the services of trained counsellors to help the students.

Career Guidance Cell

It was started in 1995 to assist students to select the right profession of their taste and interest. Workshops, Talks, Seminars, Open Discussions are the main programmes.

Innovation And Entrepreneurship Development Cell (IEDC)

The Innovation and Entrepreneurship Development Cell is set-up in the campus by Kerala Startup Mission. This initiative by the government is a platform with an aim to provide students with an opportunity to experiment and innovate. IEDC provides an avenue for creative students to learn, collaborate and transform their innovative ideas into proto types of viable products and services.

RED Cell

Mahatma Gandhi National Council of Rural Education under the Ministry of Human Resource Development, Government of India strives to promote resilient rural India through Higher Education interventions. As required for taking the mission of building entrepreneurship among students of our Institution, a cell on Rural Entrepreneurship Development is constituted in the campus. Our Institution has been recognised as a Member of National Rural Entrepreneurship Mission by MGNCRE.

Save A Star

Save - a - Star is a project started in 1991 to support the needy students. The staff generously contributes towards this cause. Staff and students actively participate in the auction conducted once a year to raise funds. The fund thus collected is utilized for the deserving students in the form of noon meal, textbooks, uniform, dress etc. Management and well-wishers also contribute to the fund.

Campus Ministry

Campus Ministry is to ensure the spiritual and moral development of staff and students. Holy Mass is arranged for catholic students on special occasions like opening and closing days of the academic year, First Fridays etc. Weekly prayer meetings are held on Thursdays.

Value Education classes on family values and social life which the students have to cultivate in their life.

CO-CURRICULAR ACTIVITIES

College Union

The Union consists of elected members from the student community. It comprises of Chairperson, Vice Chairperson, General

Secretary, Arts Club Secretary, Magazine Editor, Sports Secretary, two University Union Councillors and Class Representatives. Staff Advisors are there to guide them.

National Service Scheme

The motto of National Service Scheme is 'Not me, but You'. This reflects the essence of democratic living and upholds the need for selfless service and appreciation of the other person's point of view and also to show consideration for fellow human beings. It underlines that the welfare of an individual is ultimately dependent on the welfare of society as a whole.

Sports And Games

The Department of Physical Education provides coaching in different sports events like Table Tennis, Shuttle badminton, Kho-Kho, Power lifting, Tug of war, Fencing and Judo. The department offers classes and training in Yoga and aerobics. The practice of Yoga and aerobics helps in the overall development of the students and the harmonious growth of body, mind and soul.

CLUBS

The college offers the following clubs as a venues for the overall development of the students.

Various Clubs and its Coordinators

Sl.No	Name of Club	Name of Coordinator
1.	Electoral Literacy Club	Dr.Rashmi M B
2.	Bhoomithrasena Club	Mrs.K Leena Joseph,Ms.AjithaTV
3.	Health and Wellness	Dr.Lizmitha Godwin
4.	Literary Club	Ms.Vyshnavy Baiju
5.	Sannadham	Dr.Resmi G & Dr.Navya Antony
6.	Energy Conservation club	Dr.Rintu Mary Sebastian
7.	Consumer Protection Club	Mrs. K S Jwalini
8.	Sports and Fitness Club	Dr. Mettilda Thomas
9.	EBSB Club	Dr. Gincy P Kuriakose
10.	Mathrubhoomi Seed Club	Dr. Teji K T and Ms. Lakshmi M.

SREYAS (Women's Cell)

An active Women's Cell is functioning in the college. As a women's college we have to enrich our women folk by upholding the dignity and protecting the rights of women. Every year through various programmes we are doing valuable services for making each woman economically self-reliant.

Youth Red Cross Unit

A branch of Youth Red Cross Unit was started in the college in 2006. Red Cross Society is an International movement for the relief of the victims of war and natural disasters. The emblem of Red Cross was selected by the first Geneva conference in 1863 as a mark of respect to the founder of the movement Henry Dunant and his country, Switzerland, by reversing the colours of Swiss national flag. The international conference adopted seven fundamental principles as guiding factors for its operations. They are Humanity, Impartiality, Neutrality, Independence, Voluntary Service, Unity and Universality.

AICUF

A unit of All India Catholic University Federation was started in 2004. It organizes programmes for the personality development of students.

ASSOCIATIONS AND FORUMS

Staff Association

Staff association ensures the effective functioning of the college as well as the welfare of the staff members through creative involvement and timely inputs. The secretary of the association is in charge of co-ordinating and leading the functions of the association. There are separate associations for teaching and non-teaching faculty members. Along with productive contributions for the functioning of the college, the association takes interest in conducting get togethers, celebrating special occasions and arranging staff trips.

Departmental Associations

Departments of Family and Community Science, Zoology, Physics, Chemistry, Economics, Commerce and English have formed

associations. They conduct seminars, workshops, quiz programmes, lectures etc. on topics related to each discipline. Inter disciplinary programmes are also organized.

Parent Teacher Association

Every parent / guardian becomes a member of the association once his/her ward gets admitted as a student of this college. The association is actively involved in the various academic and co-curricular activities of the college.

Alumnae Association

The membership open to the former students and staff of the college. Every year the second Saturday of August is celebrated as the Alumini Day.

Inter Religious Forum (SAMANWAYA)

The forum has the special aim of celebrating the diversity of Indian culture and enabling our students to imbibe the true essence of this diversity. This is achieved by fostering fraternity and respect towards other religions.

Former Teachers' Forum (Golden Flowers)

Former Teachers' Forum acts as a platform for there-union of the former teachers of the college. It also serves the functions of bridging the former and present faculty and effecting a feeling of solidarity. The forum helps the retired staff members to keep in touch with the institution as well as with each other.

RETIRED TEACHERS

01.	Sr. Felix CSN (Late)	1968-1984	
02.	Sr. Sophia CSN	1968-1990	0484 - 2451540
03.	Sr. Loyola CSN (Late)	1964-1992	
04.	Sr. Ascensa CSN (Late)	1968-1994	
05.	Sr. Lourdes CSN	1968-1995	0485 - 2860018
06.	Sr. Cicily Joseph (Late)	1981-1995	
07.	Ms. Leelamma John	1972-2001	9495814648
08.	Ms. Valsamma Jacob	1981-2001	9605141272
09.	Ms. Cicily James (Late)	1981-2002	
10.	Ms. Kunjannamma Joseph	1981-2002	9497458826
11.	Sr. Isabel CSN	1978-2003	0485 - 2823928
12.	Dr. Sr. Cicily Jose CSN	1981-2004	9400765734
13.	Ms. Marilyn Alexander	1984-2004	9495255404
14.	Ms. Sunandakutty P.R.	1974-2005	9947128600
15.	Dr. Nirmala kumari K.R.	1983-2009	9388670470
16.	Ms. Santha Sebastian	1981-2009	9746087457
17.	Dr. Thresiamma Joseph	1988-2009	9446542984
18.	Dr. Ancy Thomas	1988-2013	9895627939
19.	Dr. Thresiakutty K.M.	1981-2014	9495673854
20.	Ms. Elsamma V.V.	1982-2014	9497687234
21.	Ms. Marykutty Joseph	1983-2014	9496336458
22.	Ms. Moly Mathew	1983-2014	9446478906
23.	Ms. Cicily P.J.	1981-2015	9447106973
24.	Ms. Lalitha A.V.	1983-2016	9446544659
25.	Ms. Salomy Joseph	1983-2016	9447817775
26.	Ms. Lisue Xavier	1983-2016	9349855216
27.	Ms. Reena Varghese	1984-2017	9497682644
28.	Ms. Pauline Joseph K.	1984-2017	9446449787
29.	Dr. Sr. Alphonsa M. K.CSN	1990-2017	9400343315
30.	Dr. Beena George	1999-2019	9562822711
31.	Ms. Usha K. R	1995-2020	9497768734
32.	Dr. Sr. Phillo T. J	1996-2021	9048994837
33.	Dr. Rosily AV	1996-2023	8606330704
34.	Dr. Laisa Thomas	1996-2023	9447121371

RETIRED NON-TEACHING STAFF

1.	Sr. James CSN	1968-1996	2767643
2.	Ms. Annie P. J. (Late)	1980-1988	
3.	Mr. Suthan K. V. (Late)	1991-2006	
4.	Mr. Vincent P. B.(Late)	1986-2007	
5.	Sr. Julit CSN	1980-2008	9400092982
6.	Sr. Jaisy CSN	1986-2010	
7.	Mr. Paul K. P.	1983-2010	9447092278
8.	Ms. Alphonsa K. A.	1986-2012	2288325
9.	Ms. Theyyamma O. M.	1991-2012	9446612477
10.	Mr. Vijayan G.	1986-2013	9895494811
11.	Ms. Kumari Paul	1983-2013	2611245
12.	Ms. Mariamma K. V.	1986-2013	2288828
13.	Sr. Chaithanya CSN	1986-2013	0460-2234297
14.	Sr. Lijia CSN	1986-2014	04222400045
15.	Ms. Mary K. M.	1986-2015	8281490801
16.	Ms. Mary E. V.	1983-2015	8606485771
17.	Ms. Salykutty P. T.	1986-2017	9495842709
18.	Ms. Josepheena	1983-2018	9567049291
19.	Sr. Lilly Paul	1986-2018	9188676349
20.	Ms. Daisy K. T	1986-2018	9961027692
21.	Ms. Clara A. M	1986-2018	9400168147
22.	Ms. Leena Varghese	1986-2018	9656928573
23.	Ms. Aleyamma Joseph	1983-2019	9567981281
24.	Ms. Gracy A. M	1983-2019	9847178586
25.	Sr. Pushpa Mathew	1986-2019	8606330625
26.	Ms. Susanna P. R	1990-2020	9744420541
27.	Ms. Benny K. K	1986-2020	9744492583
28.	Ms. Celine P. A	1986-2020	9847319619
29.	Ms. Mercy P. A	1983-2021	8593957742
30.	Ms. Vincy V. R	1990-2021	9526734263
31.	Ms. Mary V. J	1991-2022	

EXTENSION SERVICES

COMMUNITY LAB

The extension activities of the college are organised under the leadership of Morning Star Community Lab. The activities taken up mainly involve community service programme in the neighbouring wards of Nedumbassery Grama Panchayat.

VISITS TO CHARITABLE INSTITUTIONS

Staff and students visit nearby charitable homes where desolate and aged people are looked after. They spend their time there and make themselves useful to the inmates by helping them to clean up, entertaining them and sometimes by just listening to them.

SHARE - A - MEAL

This is a philanthropic gesture under the initiative of the National Service Scheme of the college with a purpose to nurture the virtues of love, kindness and concern for fellow human beings. Students are encouraged to share their meal with the destitute once in a month there by becoming partakers in social development. Lunch packets thus collected on all first Fridays are distributed to the inmates of Abhayabhavan Koovappady.

UNNAT BHARAT ABHIYAN

Unnat Bharat Abhiyan (UBA) is the flagship programme of MHRD, Government of India. Its mission is to enable higher educational institutions to work with the people of rural India in identifying development challenges and devising appropriate solutions for accelerating sustainable growth. UBA has been Sanctioned to Morning Star Home Science College in the Academic Year 2018-19.

Morning Star Home Science College has adopted the following villages for their development and collaboration with the district administration.

- 1) Alangad,
- 2) Ayyampuzha,
- 3) Changamanad,
- 4) Keezmadu
- 5) Parakkadavu

GRAHADARSHAN

It is an endowment programme started in 1992 to remember the services of Rev. Sr. Loyola, our former Principal. It is a training programme organized by the Department of Home Science for selected non Home Science students from various colleges of M.G. University.

CHETHANA

Chethana is an endowment programme started in 1995 to remember the services of Rev. Sr. Lourdes, our former Principal. It is conducted by the Department of Chemistry as a one day seminar for mothers of our students with a view to enlighten and empower them.

CAMPUS FACILITIES

MORNING STAR LIBRARY

The central library consisting of periodicals, journals, literary books, books on subjects of study, reference books and career books provides convenient and comfortable reading experience to staff and students. The library provides the following facilities:

Book Bank :- Book Bank provides academic books for students (especially backward ones) for extended periods of time.

E - Learning Lab :- In this facility, books in the institutional re-pository are made digitally available for readers. In addition, several e - books are also available through CD mirroring method.

NLIST :- National Library and Information Services Infrastructure for Scholarly Content is an initiative by the Ministry of Education, Government of India, aimed at providing access to e-resources to students, researchers, and faculty across various academic institutions in the country, fostering a culture of digital learning and research. It offers a diverse range of scholarly resources, including e-books, e-journals, databases, and academic content spanning multiple disciplines, empowering students and researchers with comprehensive digital learning materials

DELNET :- known as the Developing Library Network, furnishes a variety of resources like digitized materials such as electronic books, online journals, and database entry, ultimately bolstering cooperation and the exchange of resources among different institutions.

The British Council Library :- provides a wide-ranging compilation of multimedia materials and digital resources aimed at academically enriching students.

Ladder Library :- An inventive approach to spark students' interest in books involves mounting small boxes onto the walls along staircases. As students ascend or descend the stairs, these boxes showcase intriguing book covers, enticing curiosity and encouraging reading exploration.

Dr. Kalam Garden Library - This is a novel venture from the library with an aim to make reading more leisureable to our students. Books are provided at as pot in the campus with no rules and regulations applicable.

Morning Star Mobile Library - This is an extension programme of the library. Books are made available for reading for the public of a selected ward(WardVII)of Nedumbassery Panchayath.

COMPUTER CENTRE

Students can utilize the computer centre for their projects and assignments. Photos-tat, printout and internet facilities are available at the Computer Centre.

LABORATORIES AND MUSEUM

All science departments have well equipped and well maintained labs for doing practical experiments. The Department of Zoology has a museum.

LANGUAGE LABORATORY

A well-equipped Language Lab installed with language software enables students to improve language skills through interactive learning.

YOGA AND FITNESS CENTRE

A Fitness Club with modern equipments functions under the department of Physical Education. It offers facilities for fitness, slimming and figure correction. The Department has a Yoga Centre too. Yoga helps a person to be relaxed and to lead a balanced and long life. Certificate Course (Basic) in Yoga is offered to students as well as outsiders.

ST. JUDE COUNSELLING CENTRE

A Counselling Centre is functioning in the campus. Availing the services of the centre plays a major role in the student support initiatives of the college. Those students who are identified with challenges like academic pressures, learning disorders, social incompatibilities, family problems etc. during the personal counselling by the class advisors, are referred to expert counselling by trained counsellors. The counsellors help those students instruct confidentiality to identify, address and solve their problems through guidance and counselling.

MORNING STAR HOSTEL

Morning Star Hostel provides homely stay to all the students requiring boarding facility.

- a) Apart from college hours, hostel students are expected to spend most of their time within the hostel premises except during the time allowed according to the rules of the hostel. Absence from the hostel must be with the permission of the warden.
- b) The hostel will be under the direct control of a Resident Warden who will look after the welfare and the good conduct of the hostel inmates.
- c) It rests with the warden to allot a room or part of a room to a student or resident or to change such allotment at any time during the year.
- d) The hostel rules and regulations, which the Resident Warden may issue from time to time apply to all the hostel residents. The warden's interpretation of the rules shall be final.
- e) The Principal is the ex-officio General Warden of the hostel.
- f) All dues to the hostel will be treated as dues to the college.

CANTEEN

The college provides canteen facility for students. The canteen is open on all working days.

MORNING STAR PLAY SCHOOL

The play school setup in a healthy, spacious surrounding renders valuable service to many working mothers in and around Angamaly. It also serves as the observation lab for the BSc Family and Community Science students.

INSTITUTIONAL POLICIES

- 1) Quality Policy
 - 2) Admission Policy
 - 3) Policy on Curriculum Delivery
 - 4) Examination and Evaluation Policy
 - 5) Curriculum Enrichment Policy
 - 6) Feedback Policy
 - 7) Policy on Intern ship / Project / OJT / IV / Study Tour
 - 8) Mentoring Policy
 - 9) Policy on Bridge Course
 - 10) Policy on Tutorial Classes
 - 11) Policy on Remedial Coaching
 - 12) Human Resource Policy
 - 13) Welfare Policy
 - 14) Policy on Environmental Consciousness and Sustainability
 - 15) Maintenance Policy
- NB: For more details visit the college website

GRADUATE PROGRAMME OUTCOMES (PO)

Programme Outcome	Description
PO 1 : Critical Thinking	Take informed actions after identifying the assumptions that frame our thinking and actions, checking out the degree to which these assumptions are accurate and valid, and looking at our ideas and decisions (intellectual, organizational and personal) from different perspectives.
PO 2 : Effective Communication	Speak, read, write and listen clearly in person and through electronic media in English and in one Indian Language, and make meaning of the world by connecting people, ideas, books, media and technology
PO 3 : Environment and Sustainability	Understand the issues of environmental contexts and sustainable development.
PO 4 : Problem Solving	Identify and formulate problems, and integrate resources to reach decisions, make recommendations or implement action plans.
PO 5 : Effective Citizenship	Demonstrate empathetic social concern and equity centered national development, and the ability to act with an informed awareness of issues and participate in civic life through volunteering.
PO 6 : Ethics	Recognize different value systems including your own, understand the moral dimensions of your decisions, and accept responsibility for them.
PO 7: Global Perspective	Understand the economic, social, and ecological connections that link the world's nations and people.

POSTGRADUATE PROGRAMME OUTCOMES(PO)

Programme Outcome	Description
PO1: Critical Thinking	Take informed actions after identifying the assumptions that frame our thinking and actions, checking out the degree to which these assumptions are accurate and valid, and looking at our ideas and decisions(intellectual,organizational and personal) from different perspectives.
PO2: Environment and Sustainability	Understand the issues of environmental contexts and sustainable development.
PO3: Self- directed and Life-long Learning	Acquire the ability to engage in independent and life-long learning in the broadest context socio-technological changes.
PO4: Computational Thinking	Understand data-based reasoning through translation of data in to abstract concepts using computing technology based tools.
PO5: Problem Solving	Identify and formulate problems, and integrate resources to reach decisions, make recommendations or implement action plans.
PO6: Global Perspective	Understand the economic,social, and ecological connections that link the world's nations and people.



○ CALENDAR ○

2023-2024

JUNE -2023

DATE	DAY	PARTICULARS
1	THU	College Re-opens
2	FRI	
3	SAT	
4	SUN	Holy Day
5	MON	World Environment Day
6	TUE	
7	WED	
8	THU	World Oceans Day
9	FRI	
10	SAT	Holy Day - Second Saturday
11	SUN	Holy Day
12	MON	
13	TUE	
14	WED	
15	THU	
16	FRI	
17	SAT	
18	SUN	Holy Day
19	MON	National Reading Day
20	TUE	
21	WED	National Yoga Day
22	THU	
23	FRI	
24	SAT	
25	SUN	Holy Day
26	MON	International Anti Drugs Day
27	TUE	MSME Day
28	WED	Holy Day - Bakrid
29	THU	National Statistics Day
30	FRI	

JULY-2023

DATE	DAY	PARTICULARS
1	SAT	
2	SUN	Holy Day
3	MON	St. Thomas Day
4	TUE	
5	WED	
6	THU	World Zoonoses Day
7	FRI	
8	SAT	Holy Day - Second Saturday
9	SUN	Holy Day
10	MON	1st Semester UG Bigins
11	TUE	
12	WED	
13	THU	1st Semester PG Bigins
14	FRI	
15	SAT	
16	SUN	Holy Day
17	MON	Holy Day–Karkadaka Vavu
18	TUE	
19	WED	
20	THU	International Moon Day
21	FRI	
22	SAT	
23	SUN	Holy Day
24	MON	
25	TUE	
26	WED	Principal's day
27	THU	
28	FRI	Holy Day - Muharam
29	SAT	
30	SUN	Holy Day
31	MON	

AUGUST-2023

DATE	DAY	PARTICULARS
1	TUE	
2	WED	
3	THU	
4	FRI	
5	SAT	
6	SUN	Holy Day
7	MON	1st Internal exam for 3rd& 5th sem UG & PG begins National, Commerce Day, Handloom day
8	TUE	
9	WED	Book Lovers Day
10	THU	
11	FRI	
12	SAT	Holy Day - Second Saturday,
13	SUN	
14	MON	
15	TUE	Holy Day - Independence Day
16	WED	
17	THU	
18	FRI	SreeKrishna Jayanthi
19	SAT	World Humanitarian Day
20	SUN	
21	MON	Poets Day , World Senior Citizens Day
22	TUE	
23	WED	
24	THU	
25	FRI	College Closes for Onam Holidays
26	SAT	Women's Equality Day
27	SUN	Holy Day
28	MON	First Onam
29	TUE	
30	WED	Third Onam
31	THU	Fourth Onam

SEPTEMBER-2023

DATE	DAY	PARTICULARS
1	FRI	
2	SAT	World Coconut Day
3	SUN	Holy Day
4	MON	College re- opens after Onam Holidays
5	TUE	Teacher'sDay
6	WED	Holy Day - Sree Krishna Jayanthi Read a Book Day
7	THU	
8	FRI	Morning Star Day, International Literary Day
9	SAT	Holy Day - Second Saturday
10	SUN	Holy Day
11	MON	1st Internal exam for 1st sem UG & PG begins
12	TUE	
13	WED	
14	THU	
15	FRI	Inter National Day of Democracy
16	SAT	World Ozone Day
17	SUN	Holy Day
18	MON	
19	TUE	
20	WED	
21	THU	World Alzheimer's day
22	FRI	Holy Day - Sree Narayana Guru Samadhi
23	SAT	
24	SUN	Holy Day , NSS Day
25	MON	
26	TUE	
27	WED	Holy Day – Milad- Sherif
28	THU	
29	FRI	World Heart Day
30	SAT	

OCTOBER-2023

DATE	DAY	PARTICULARS
1	SUN	Holy Day, World Elderly Day
2	MON	Holy Day - Gandhi Jayanthi
3	TUE	
4	WED	
5	THU	
6	FRI	
7	SAT	
8	SUN	Holy Day
9	MON	2nd Internal exam for 3 rd & 5 th sem UG & PG begins
10	TUE	
11	WED	
12	THU	
13	FRI	Kerala Sports day
14	SAT	Holy Day - Second Saturday
15	SUN	Holy Day
16	MON	National Dictionary Day, World Food day
18	WED	
19	THU	
20	FRI	National Day on Writing
21	SAT	
22	SUN	
23	MON	Holy Day - Mahanavami, International MoleDay
24	TUE	Holy Day - Vijayadashami, U N Day
25	WED	
26	THU	Sustainability Day
27	FRI	
28	SAT	
29	SUN	Holy Day
30	MON	
31	TUE	3 rd & 5 th Sem ends

NOVEMBER-2023

DATE	DAY	PARTICULARS
1	WED	4 th & 6 th Sem begins, Kerala Piravi
2	THU	
3	FRI	
4	SAT	
5	SUN	Holy Day
6	MON	2 nd Internal exam for 1 st sem UG & PG begins
7	TUE	Madam Curie Day
8	WED	
9	THU	
10	FRI	International Science Day, International Accounting Day
11	SAT	Holy Day - Second Saturday
12	SUN	
13	MON	
14	TUE	World Diabetes day & Children's day
15	WED	
16	THU	
17	FRI	
18	SAT	
19	SUN	Holy Day
20	MON	
21	TUE	World Fisheries Day
22	WED	
23	THU	
24	FRI	1st sem ends
25	SAT	National Entrepreneur's Day
26	SUN	Holy Day, Constitution Day
27	MON	2 nd sem begins
28	TUE	
29	WED	
30	THU	

DECEMBER-2023

DATE	DAY	PARTICULARS
1	FRI	AIDS Day
2	SAT	National Pollution Control Day
3	SUN	Holy Day
4	MON	
5	TUE	
6	WED	
7	THU	
8	FRI	Letter Writing Day
9	SAT	Holy Day - Second Saturday
10	SUN	Holy Day
11	MON	
12	TUE	
13	WED	
14	THU	Energy Conservation Day
15	FRI	
16	SAT	
17	SUN	Holy Day
18	MON	
19	TUE	
20	WED	
21	THU	National Short Story Day
22	FRI	College Closes for Christmas Holidays
23	SAT	
24	SUN	Holy Day, National Consumer Day
25	MON	Holy Day - Christmas
26	TUE	
27	WED	
28	THU	
29	FRI	
30	SAT	
31	SUN	Holy Day

JANUARY-2024

DATE	DAY	PARTICULARS
1	MON	
2	TUE	College re- opens Christmas Holidays
3	WED	
4	THU	
5	FRI	
6	SAT	
7	SUN	Holy Day
8	MON	
9	TUE	
10	WED	
11	THU	
12	FRI	National Youth Day
13	SAT	Holy Day - Second Saturday
14	SUN	Holy Day
15	MON	
16	TUE	
17	WED	
18	THU	
19	FRI	
20	SAT	
21	SUN	Holy Day
22	MON	
23	TUE	National Hand Writing Day
24	WED	International Education Day
25	THU	
26	FRI	Holy Day - Republic Day
27	SAT	
28	SUN	Holy Day
29	MON	
30	TUE	
31	WED	

FEBRUARY-2024

DATE	DAY	PARTICULARS
1	THU	
2	FRI	World Wetland Day
3	SAT	
4	SUN	Holy Day
5	MON	
6	TUE	
7	WED	National Periodic Table day
8	THU	
9	FRI	
10	SAT	Holy Day - Second Saturday
11	SUN	Holy Day
12	MON	National Productivity Day
13	TUE	
14	WED	
15	THU	
16	FRI	
17	SAT	
18	SUN	Holy Day
19	MON	
20	TUE	
21	WED	
22	THU	
23	FRI	
24	SAT	Central Excise Day
25	SUN	Holy Day
26	MON	
27	TUE	
28	WED	National Science Day

MARCH-2024

DATE	DAY	PARTICULARS
1	THU	
2	FRI	
3	SAT	
4	SUN	Holy Day
5	MON	
6	TUE	
7	WED	
8	THU	
9	FRI	
10	SAT	Holy Day - Second Saturday
11	SUN	Holy Day
12	MON	
13	TUE	
14	WED	
15	THU	World Consumer Rights Day
16	FRI	
17	SAT	
18	SUN	Holy Day
19	MON	
20	TUE	
21	WED	World Poetry Day
22	THU	World Water Day
23	FRI	
24	SAT	
25	SUN	Holy Day
26	MON	
27	TUE	
28	WED	
29	THU	
30	FRI	
31	SAT	

APRIL-2024

DATE	DAY	PARTICULARS
1	SUN	Holy Day
2	MON	
3	TUE	
4	WED	
5	THU	
6	FRI	
7	SAT	
8	SUN	Holy Day
9	MON	
10	TUE	
11	WED	
12	THU	
13	FRI	
14	SAT	Holy Day - Second Saturday
15	SUN	Holy Day
16	MON	
17	TUE	
18	WED	
19	THU	
20	FRI	
21	SAT	
22	SUN	Holy Day, Earth Day
23	MON	
24	TUE	
25	WED	
26	THU	
27	FRI	
28	SAT	
29	SUN	Holy Day
30	MON	

MAY-2024

DATE	DAY	PARTICULARS
1	TUE	May Day -Holy Day
2	WED	
3	THU	
4	FRI	
5	SAT	
6	SUN	Holy Day
7	MON	
8	TUE	
9	WED	
10	THU	
11	FRI	
12	SAT	Holy Day - Second Saturday
13	SUN	Holy Day
14	MON	
15	TUE	
16	WED	
17	WED	
18	THU	
19	FRI	
20	SAT	
21	SUN	Holy Day
22	MON	
23	TUE	
24	WED	
25	THU	
26	FRI	
27	SAT	
28	SUN	Holy Day
29	MON	
30	TUE	
31	WED	

RECORD OF LEAVE TAKEN

Date on which leave was taken	Reason for leave taking	Signature of Parent with-date	Signature of Class Teacher with date

RECORD OF LEAVE TAKEN

Date on which leave was taken	Reason for leave taking	Signature of Parent with date	Signature of Class Teacher with date

RECORD OF LEAVE TAKEN

Date on which leave was taken	Reason for leave taking	Signature of Parent with date	Signature of Class Teacher with date

IMPORTANT TELEPHONE NUMBERS

Library	-	0484-2455154
Morning Star PlaySchool	-	9562853565
St.Jude Counselling Centre	-	0484-2457021
Police Station, Angamaly	-	0484-2452328
C.I. of Police, Angamaly	-	0484-2456500
Police Station, Nedumbassery	-	0484-2610611
Malayala Manorama Agent	-	0484-2452741
Mathrubhoomi Agent, Angamaly	-	0484-2456318
Deepika Agent, Angamaly	-	0484-2452541
St.Martin Convent, Angamaly	-	0484-2456933
St.Martin OffsetPress, Angamaly	-	0484-2456533
Electrical Section, Angamaly	-	0484-2452280
	-	9496009027
Fire Station, Angamaly	-	0484-2452101
KSRTC, Angamaly	-	0484-2453050
Vincention House Angamaly South	-	0484-2452336
Private BustStand, Angamaly	-	0484-2452233
Railway Station, Angamaly	-	0484-2452340
Autostand (Telk)	-	0484-2458815
	-	9947845576

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Higher Education, Kerala - 0471-2333439

Director of College

Education, Trivandrum - 0471-2303548

Deputy D.C.E., Ernakulam - 0484-2362268

Sub -Treasury, Angamaly - 0484-2452670

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Priyadarsini Hills P.O., Athirampuzha,
Kottayam. Pin-686560

Vice Chancellor - 0481-2731001

Pro Vice Chancellor - 0481 - 2731005

Registrar - 0481 - 2731007

Controller of Examination - 0481 - 2731000

Public Relation Officer - 0481 - 2731020

Director of Student Services - 0481 - 2731024

Director College

Development Council - 0481 - 2731013

General Exchange Unit - 0484 - 2731050

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