

2022 - 2023

No. : 1

Date : 09/06/2022

Agenda :

1. Action plan preparation
2. SSR discussion

1. Dr. Sr. Rosily A.V., the Principal presided the meeting

2. Ms. Shyny K Ittiachan, welcomed the gathering and presented the action taken report

Action Taken

1. PBAS of teaching and non-teaching staff were collected
2. Academic and administrative audits were completed
3. Feedback collected in the online mode

3. The meeting discussed the Self Study Report and decided to submit by July second week:

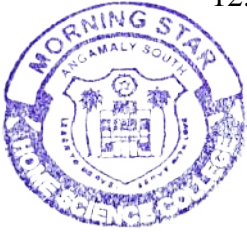
4. The meeting discussed the action plan for the year and the major discussions were,

- a) To introduce more certificate courses to enrich the curriculum of each department.
- b) To introduce more student-centric methods customized by each department to enhance the teaching-learning process.
- c) To organize workshops or seminars on research methodology, Intellectual Property Rights, Entrepreneur development skills, and soft skill.
- d) To sign up MOUs and collaborate with other Institutions and industries at the National level.
- e) To encourage faculty for Publication.
- f) To introduce library and mentoring hours in the regular timetable.
- g) To organize an induction program for newly appointed teachers and also for the first-year students.
- h) Professional development programs for teaching and non-teaching staff.

Members Present:

1. Dr. Sr. Rosily A.V
2. Ms. Shiny K Ittiachan
3. Ms. Sophia James

4. Dr. Lizmitha Godwin
5. Dr. Laisa Thomas
6. Ms. Leena Davis
7. Ms. Sindhu K S
8. Ms. Jwalini K. S
9. Ms. Neenu Mary Thomas
10. Sr. Anugraha CSN
11. Ms. Anagha Sabu (Chairperson)
12. Prof. Harry Cleetus



Dr. Rosily
DR. ROSILY A.V.
Principal-In-Charge
Morning Star Home Science College
Angamaly - 683 573

No.:2

Date: 01/09/2022


Agenda :

1. File Preparation
 2. Exhibition
 3. Relevant topics approved by the IQAC Chairperson
1. Dr. Sr. Rosily A. V., Principal presided the meeting.
 2. Ms. Shyny K Ittiachan, IQAC coordinator welcomed the gathering and presented the Action Taken Report.
Action Taken :
 - a) Most of the departments introduced certificate courses.
 - b) Departments started innovative Student Centre methods like the Students Lecture Series and Science Talks.
 3. The meeting decided to revise the teaching plan and decided to mention the date of the completion and course outcome in the teaching plan.
 4. The meeting decided to make an outcome-based education manual.
 5. Decided to evaluate the attainment of the outgoing batch.
 6. The meeting discussed the preparation for the NAAC visit.

Members Present:

1. Dr. Sr. Rosily A.V
2. Dr. Sr. Shemi George
3. Ms. Shiny K Ittiachan
4. Ms. Sophia James
5. Dr. Lizmitha Godwin
6. Dr. Laisa Thomas
7. Ms. Leena Joseph
8. Ms. Jwalini K S
9. Ms. Neenu Mary Thomas
10. Dr. Sr. Anugraha CSN
11. Ms. Anagha Sabu (Chairperson)




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No. :3

Date: 28/11/2022

Agenda :

1. NAAC Visit Detailing
2. Various committees' formation regarding NAAC visit
3. Erudite Lecture Series
4. Students, Alumnae, Parents interaction with peer team
5. Let's Fly: A Drive Excel -Women Empowerment Programme by IQAC.

1. Dr. Sr. Rosily A. V., Principal presided the meeting.
2. Ms. Shyny K Ittiachan, IQAC coordinator welcomed the gathering and presented the Action Taken Report.

Action Taken :

- a) Capacity-building programs for students were arranged on 15 and 16 September 2022.

- b) The Gurujiyothi faculty induction programme was organised on 15 and 16 September 2022.
3. The meeting discussed and decided to form various committees for the NAAC visit preparation.
4. The meeting decided to form a group of stakeholders.
5. The meeting decided to start an Erudite Lecture Series and to invite eminent personalities.
6. As a part of the Let's Fly programme IQAC decided to start a certificate programme for the first year.

Members Present:

1. Dr. Sr. Rosily A.V
2. Dr. Sr. Shemi George
3. Ms. Shiny K Ittiachan
4. Mr. P. J. George (PTA Vice President)
5. Dr. Lizmitha Godwin
6. Dr. Laisa Thomas
7. Ms. Leena Joseph
8. Sr. Mary Paul
9. Ms. Jwalini K S
10. Sr. Mary Joe
11. Sr. Niyatha CSN
12. Ms. Anagha Sabu (Chairperson)



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No. :4

Date : 15/12/2022

Agenda :

1. To discuss preparation of the NAAC visit.
2. To conduct Mock Visits.

3. To discuss about principles, IQAC, and departmental presentations.
1. Dr. Sr. Rosily A. V., Principal presided the meeting.
2. Ms. Shyny K Ittiachan, IQAC coordinator welcomed the gathering and presented the action taken report.


Action Taken :

- a) An Erudite Lecture on the topic " Higher Education in India: Prospects & Possibilities" by Dr. Shashi Tharoor was organized.
 - b) A Professional Development programme for faculty on "Information Resources and Research Publications by Mr. Sanjo Jose, librarian of St. Thomas college trissur was organized.
 - c) 'EASE OFFICE ' training programme for Aided College Administrative Staff was organised.
3. The meeting decided to conduct Mock Visits and presentations in the last week of December.
 4. The meeting also discussed the preparation to be made for the NAAC Visit.

Members Present:

1. Dr. Sr. Rosily A.V
2. Dr. Sr. Shemi George
3. Ms. Shiny K Ittiachan
4. Dr. Lizmitha Godwin
5. Ms. Leena Joseph
6. Dr. Sindhu Xavier
7. Ms. Jwalini K S
8. Sr. Mary Paul
9. Dr. Sr. Anugraha
10. Ms. Neenu Mary Thomas
11. Ms. Leona Rose Jose
12. Ms. Sophia James




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