



MORNING STAR HOME SCIENCE COLLEGE, ANGAMALY

(AN AIDED ARTS AND SCIENCE COLLEGE AFFILIATED TO M.G.UNIVERSITY, KOTTAYAM &
REACCREDITED BY NAAC WITH A GRADE)

IQAC REPORT

2019-2020

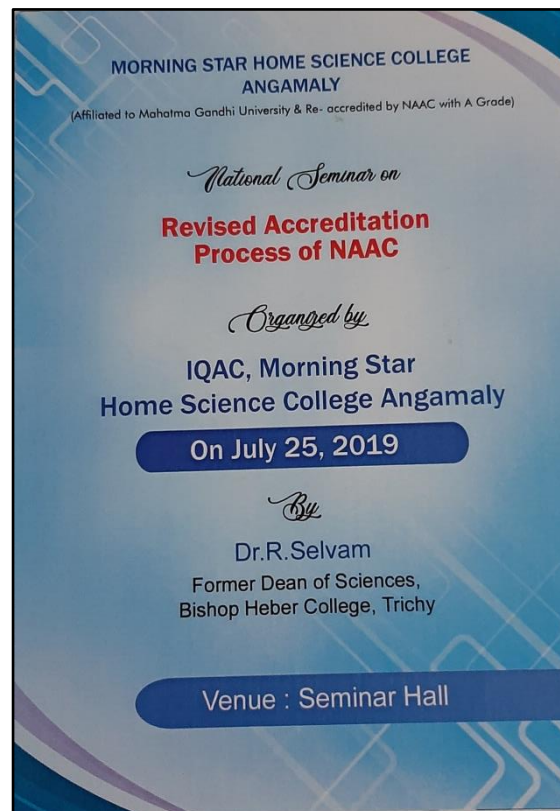
Revised Accreditation Process of NAAC

Title : Revised Accreditation Process of NAAC

Date : 25 July 2019

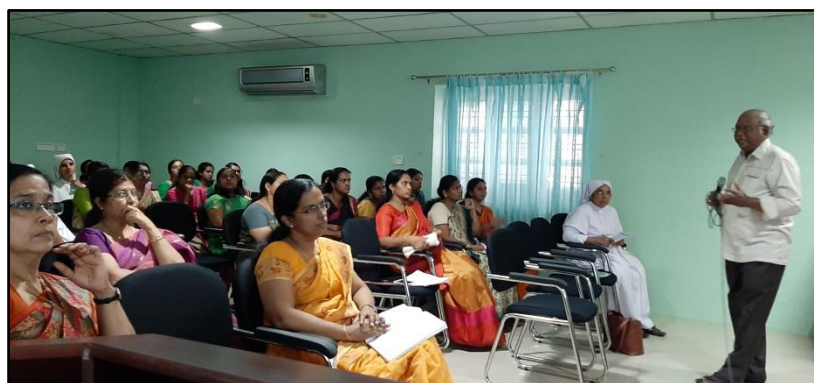
Resource Person: Dr. R Selvam, Dean of Sciences, Bishop Heber College, Trichy.

Beneficiaries: Teaching Staff





IQAC organised an orientation session ‘Revised Accreditation Process of NAAC’ on 25 July 2019. Dr. R Selvam, Dean of Sciences, Bishop Hebbur College, Trichy was the resource person. Ms.Shyny K.Ittiachan, IQAC joint coordinator introduced the resource person and welcomed the gathering.



The resource person detailed the revised process of NAAC and explained all criteria, key indicators and matrices very clearly. Ms. Sophia James, IQAC joint coordinator proposed vote of thanks.

Orientation Sessions on Code of conduct, Accreditation Process and Orientation on Library


Title : Orientation sessions on Code of conduct, Accreditation Process and Orientation on Library Procedures

Date : 5 December, 2019

Resource Persons:

1. Dr.Sr. Rosily A.V., Principal
2. Ms.Shyny K. Ittiachan, IQAC coordinator
3. Ms.Neethu Thomas, Asst. Librarian

Beneficiaries: Non-Teaching Staff

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ORIENTATION PROGRAMME

ORGANIZED BY
INTERNAL QUALITY ASSURANCE CELL

FOR NON-TEACHING STAFF

Topics :

- Code of Conduct**
(Dr. Sr. Rosily A.V.)
- Accreditation Process**
(Ms. Shyny K. Ittiachan)
- Orientation on Library Procedures**
(Ms. Geethu M. Johny)

 **Date : 05-12-2019**



IQAC conducted orientation sessions on Code of conduct, Accreditation Process on 12 December, 2019. Dr.Sr. Rosily A.V., Principal sensitized the staff about the motto, vision and mission of the college and human values to be inculcated. Resource person also described the code of ethics to be followed in the campus.



Ms.Shyny K. Ittiachan, IQAC coordinator, explained the accreditation procedures of NAAC. Criteria wise briefing was given to the staff.



An orientation on Library Procedures was arranged on the same day for Non-Teaching staff. Ms.Neethu Thomas, Asst. Librarian briefed the Library Procedures. Library tour was also arranged in order to introduce the physical lay-out of the library. Online Catalogue of the Library and other electronic resources were also introduced.

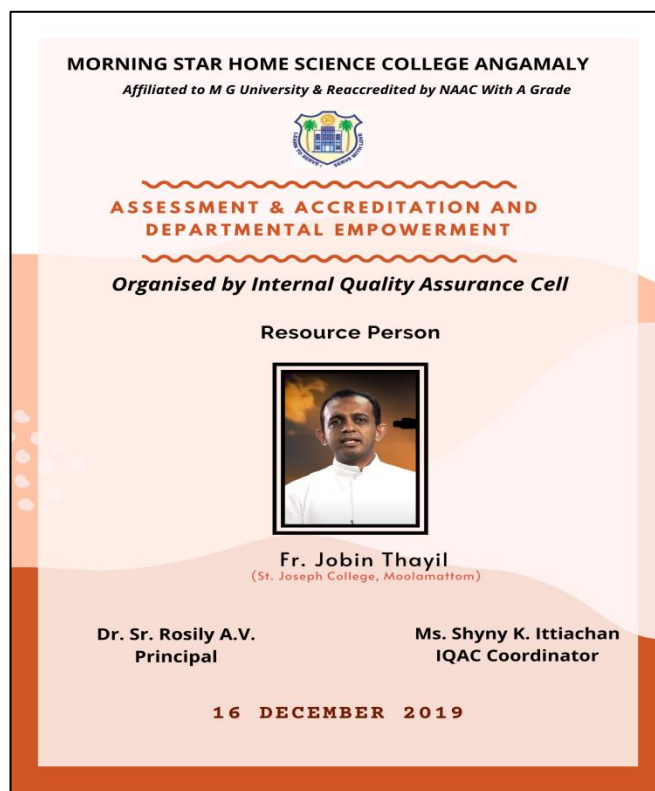
Assessment & Accreditation and Departmental Empowerment'

Title : Assessment & Accreditation and Departmental Empowerment

Date : 16 December, 2019

Resource Person: Fr. Jobin Thayil, Bursar, St. Joseph College, Moolamattom

Beneficiaries: Teaching Staff



‘Assessment & Accreditation and Departmental Empowerment’ an interactive session was organised by IQAC on 16 December, 2019. The main objective of the session was to empower the faculty and thus the department to perform well. Ms. Shyny K.Ittiachan IQAC coordinator introduced and welcomed the gathering. Fr. Jobin Thayil, Bursar, St. Joseph College, Moolamattom handled the session. Information

about the accreditation process, departmental empowerment and methodologies to be adopted were discussed in the first session.



The strategies to be developed by the IQAC for the quality enhancements were discussed during the interactive session with the IQAC. Each department presented the action plan for the quality enhancement in the concluding session.



The faculty got an insight into the accreditation procedure and empowered. Ms. Sophia James proposed vote of thanks.

2018 UGC Regulations

Title : 2018 UGC Regulations

Date : 13 November 2019

Resource Person: Prof. Jogi James, Associate professor, St. Thomas College Pala.

Beneficiaries: Teaching Staff

An awareness programme on 2018 UGC regulations was organised on 13 November, 2019.

Prof. Jogi James, Associate professor, St. Thomas College Pala was the resource person. The resource person detailed the UGC regulations on minimum qualifications for appointment of teachers and other academic staff in colleges, pay scales, pay fixation and age of superannuation.



Workshop on ICT Tools

Title : Workshop on ICT Tools

Date : 1 January 2020

Resource Person: Ms. Rajani Devi T. R., Asst. Professor, Department of Home Science,
Morning Star Home Science College

Beneficiaries: Teaching Staff



Internal Quality Assurance Cell conducted a Workshop on ICT Tools for faculty members on 1 January 2020. Ms. Rajani Devi T. R., Asst. Professor, Department of Home Science was the resource person.



The main objective of the workshop was to introduce online teaching tools to the faculty members. Tools like Google Classroom and Moodle were introduced.

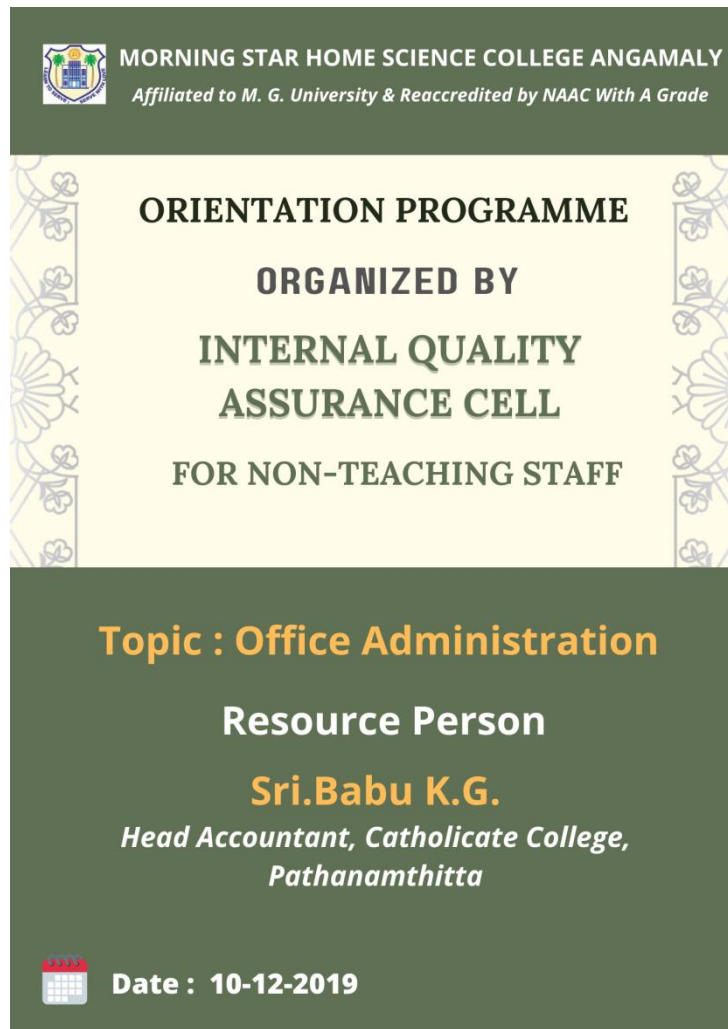
Office Administration

Title : Office Administration


Date : 10 December 2019

Resource Person: Sri. Babu K.G., Head Accountant, Catholicate College, Pathanamthitta

Beneficiaries: Non-Teaching Staff




The poster is divided into three horizontal sections. The top section is dark green with a white border and contains the college logo and name. The middle section is light yellow with a decorative floral border and contains the title of the programme. The bottom section is dark green with a white border and contains the resource person's name and title, along with the date.

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ORIENTATION PROGRAMME
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Topic : Office Administration

Resource Person
Sri.Babu K.G.
*Head Accountant, Catholicate College,
Pathanamthitta*

 **Date : 10-12-2019**

Internal Quality Assurance Cell organised an orientation programme on ‘Office Administration’ for non-teaching staff on 10 December, 2019. Sri. Babu K.G., Head Accountant, Catholicate College, Pathanamthitta was the resource person. Sr. Mary Paul, office superintendent welcomed the gathering and introduced the resource person. The resource person explained the office procedures and file keeping strategies. It was an interactive session and the participants cleared their doubts.

