

2021 - 2022

No. : 1

Date : 17/06/2021

Agenda :

1. To discuss the action plan for the year 2021- 2022
2. To discuss the submission of AQAR
3. Feedback collection

1.The meeting held on 17, June 2021 was presided over by the Principal.

2.Ms. Shyny K Ittiachan, Coordinator welcomed the gathering.

3.The action taken report was presented by the coordinator.

4.The meeting discussed the action plan and decided to:

- a) Collect criteria-wise data by October
- b) Prepare SWOC analysis
- c) Prepare strategic plan
- d) Orient students about NAAC visit
- e) Provide institutional mail id to all students
- f) Apply for STRIDE programme

5.The meeting also decided to collect feedback regarding curriculum from stakeholders using Google Form.

6.It was also decided to submit AQAR by December.

Members Present:

1. Dr. Sr. Rosily A.V
2. Dr. Sr. Shemi George
3. Ms. Shiny K Ittiachan
4. Ms. Sophia James
5. Ms. Leena Joseph
6. Dr. Laisa Thomas



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7. Ms. Sindhu K S
8. Dr. Teji K T
9. Sr. Mary Paul
10. Sr. Niyatha CSN

No.:2

Date : 17/09/2021

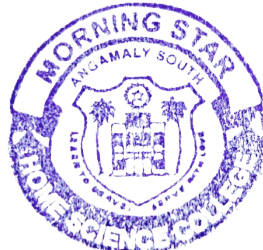
Agenda :

1. Presentation of action taken report
 2. To organize criteria-wise presentation and to clarify doubts
 3. Establishment of Entrepreneur Centre
1. The meeting held on 17, September 2021 was presided the Principal.
 2. Ms. Shyny K Ittiachan welcomed the gathering and presented the Action Taken Report.

ATR:

- a) STRIDE Webinar Series arranged from 2 – 4 September 2021.
 - b) Feedback collected using Google Form.
 - c) Institutional id was provided to all students
 - d) SWOC and strategic plans were prepared
 - e) Class-wise orientation about NAAC visit was given to students by respective advisors.
3. The meeting decided to exercise criteria-wise presentation for better clarity and to prepare documents.
 4. It was also decided to start entrepreneur centre.
 5. Ms. Sophia James proposed vote of thanks.

Members Present:



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Members Present:

1. Dr. Sr. Rosily A.V
2. Ms. Shiny K Ittiachan
3. Ms. Sophia James
4. Dr. Lizmitha Godwin
5. Ms. Leena Joseph
6. Ms. Sindhu K S
7. Dr. Teji K T
8. Ms. Jwalini K S
9. Sr. Niyatha CSN

No. :3

Date: 25/10/2021

Agenda :


1. Presentation of ATR
2. Induction programme to first year students
3. Website updation
4. E-resource usage

1. The meeting was presided the Principal.
2. IQAC Coordinator welcomed the gathering and action taken report of the previous meeting was presented.

ATR:

- a) Criteria-wise presentation by criteria heads was scheduled in the after-noon for one week.
- b) Entrepreneur centre was established in the Nazareth block.
3. The meeting decided to organize 'Deeksharamb' induction program to first year students.
4. The meeting decided to collect suggestions from the stakeholders for website updation.




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5. The meeting also decided to allot library hours for each department to promote E-resource usage.
6. Ms. Lizmitha Godwin proposed vote of thanks.

Members Present:

1. Dr. Sr. Rosily A.V
2. Dr. Sr. Shemi George
3. Ms. Shiny K Ittiachan
4. Ms. Sophia James
5. Dr. Lizmitha Godwin
6. Dr. Laisa Thomas
7. Ms. Leena Joseph
8. Ms. Sindhu K S
9. Dr. Mettilda Thomas
10. Sr. Mary Joe
11. Dr. Teji K T
12. Ms. Jwalini K S

No. :4

Date : 16/11/2021

Agenda :


1. Presentation of ATR
2. Criteria-wise presentation of qualitative matrix
3. To organize community lab programme

1. Dr. Sr. Rosily A V presided the meeting.
2. IQAC coordinator welcomed the gathering and presented the action taken report.

ATR:

- a) 'Deeksharambu' inductive programme organized from 27, October to 1 November 2021.




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- b) Special time was allotted to departments for the library usage.
 - c) Suggestions for the website updation were collected from stakeholders
3. The meeting decided to inform departments to conduct community lab programs before December.
 4. The meeting decided to arrange the qualitative metrics presentation by each criterion and to finalize the documents to be kept.
 5. Dr. Lizmitha Godwin proposed vote of thanks.

Members Present:

1. Dr. Sr. Rosily A.V
2. Dr. Sr. Shemi George
3. Ms. Shiny K Ittiachan
4. Ms. Sophia James
5. Dr. Lizmitha Godwin
6. Ms. Leena Joseph
7. Dr. Sindhu K S
8. Dr. Teji K T
9. Sr. Mary Joe
10. Dr. Mettilda Thomas

No. :5


Date : 17/12/2021

Agenda :

1. Presentation of ATR
2. AQAR Submission
3. SSR data collection
4. Inauguration of RUSA funded infrastructure
5. Professional development programme for TS and NTS



Dr. Sr. Rosily A V presided over the meeting.


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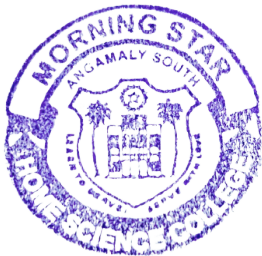
2. Ms. Shyny K Ittiachan, IQAC coordinator welcomed the gathering and presented the action taken report of the previous meeting.


ATR:

- a) Departments organized community lab programs.
 - b) Qualitative metrics presentation was organized.
3. The AQAR submission for the year 20-21 was extended by NAAC and the meeting decided to include the activities till December 2021.
 4. The meeting decided to inaugurate the open gym sponsored by the retired faculty, and the multi-purpose court aided by PTA and also decided to invite the Panchayath President.
 5. The meeting discussed the data collection for SSR.
 6. The meeting came to an end by 12.30 pm and Ms. Sophia James proposed vote of thanks.

Members Present:

1. Dr. Sr. Rosily A.V.
2. Dr. Sr. Shemi George
3. Ms. Shiny K Ittiachan
4. Ms. Sophia James
5. Dr. Lizmitha Godwin
6. Dr. Laisa Thomas
7. Ms. Leena Joseph
8. Dr. Sindhu K S
9. Ms. Jwalini K . S.
10. Dr. Mettilda Thomas
11. Sr. Mary Joe
12. Dr. Teji K T




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No. :6

Date : 14/01/2022

Agenda :

1. Presentation of ATR
2. IIQA Submission
3. SSR draft regarding
4. QnM supporting documents regarding

1. The meeting presided over by the principal.
2. IQAC coordinator presented the action taken report of the previous meeting.


ATR:

- a) Open gym and multi-purpose court inaugurated on 22 December.
- b) SSR data collection started.
- c) Activities till December 2021 has included in the AQAR.
3. The meeting discussed the submission of IIQA and decided to submit by March 20.
4. The meeting also discussed and decided to complete the rough draft of SSR by March 10, 2022.
5. It was also decided to consolidate the QnM documents by the end of February.
6. Ms. Sophia James proposed vote of thanks.

Members Present:

1. Dr. Sr. Rosily A.V
2. Dr. Sr. Shemi George
3. Ms. Shiny K Ittiachan
4. Ms. Sophia James
5. Dr. Lizmitha Godwin
6. Dr. Laisa Thomas
7. Ms. Leena Joseph
8. Ms. Jwalini K S
9. Ms. Jwalini K S
10. Dr. Teji K T




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No. :7

Date : 28/03/2022

Agenda :

1. Feedback collection from the stakeholders
2. AAA
3. PBAS

1. Dr. Rosily A V, Principal presided the meeting.
2. IQAC coordinator welcomed the gathering and presented the action taken report.


ATR:

- a) QnM draft completed.
 - b) NAAC extended the IIQA filing date to May 31, 2022.
 - c) QnM consolidation also completed.
3. The meeting discussed the collection of PBAS and Academic and Administrative audit and decided to collect the details by first week of June.
 4. The meeting decided to collect curriculum feedback in the online mode.
 5. The meeting also decided to submit IIQA before 31, May 2022.

Members Present:

1. Dr. Sr. Rosily A.V
2. Ms. Shiny K Ittiachan
3. Dr. Lizmitha Godwin
4. Dr. Sindhu K S
5. Dr. Teji K T
6. Dr. Mettilda Thomas
7. Sr. Mary Paul
8. Sr. Mary Joe




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