

**INTERNAL QUALITY ASSURANCE CELL
MINUTES
2018 - 2019**

No. : 1

Date : 06/08/2018

Agenda :


1. Discussion of Quality Initiatives of IQAC for 2018-2019.

Members Present :

Dr. Sr. Rosily A.V	-	Principal
Dr. Sr. Philo T.J	-	Vice Principal
Prof. Harry Cletus		
Ms. Shiny K Ittiachan		
Ms. Usha K.R		
Dr. Laisa Thomas		
Ms. Sophia James		
Dr. Lizmitha Godwin		
Dr. Sindhu K.S		
Dr. Reshmi G	-	Staff Secretary
Ms. Jwalini K.S		
Sr. Pushpa Mathew		
Dr. Sr. Gisha Joseph		
Ms. Anju Tomy	-	College Chairperson
Sr. Mary Paul		

1. Principal, Dr. Sr. Rosily A.V presided the IQAC meeting held on 06 / 08 / 2018 at 10:00am in the seminar hall.
2. Ms. Shiny K Ittiachan welcomed the gathering and presented the previous report.




DR. ROSILY A.V.
Principal-In-Charge
Morning Star Home Science College
Angamaly - 683 573

3. The following decisions were made in the meeting;
- To formulate strategic plan for the next few years.
 - To arrange a stakeholders meeting.
 - To conduct an induction program for students.
 - To formulate Standard Operative Procedure (SOP).
 - To initiate an incubation center.
 - To apply for NIRF ranking.
 - Bridge course for first year students.
 - Department-wise report presentation in each semester.
 - To conduct supportive /certificate course by department.
 - MoU / Linkage /Collaboration with institution or industries.
 - To organize at least one extension activity by each department.
 - To organize state / national level seminars.
 - To promote paper presentation and publication.
 - To arrange FDP programme for teaching and non-teaching staffs.
 - To organize OJT /VET /Internships /EAC etc.
 - To increase the bandwidth of the internet.
4. The meeting came to an end by 1:00pm and Dr. Lizmitha Godwin proposed vote of thanks.

No. : 2

Date : 04/01/2019

Agenda :

- Sherlin Endowment Launching.
- Entrepreneurship awareness camp.
- Registration of online courses.

- Principal, Dr. Sr. Rosily A.V presided the IQAC meeting held on 04 / 01 / 2019.
 - Decided to keep the Endowment Launching ceremony on 25,January.
 - Decided to organize an EAC(Entrepreneur Awareness Camp)
 - Decided to promote the online certificate registration among students and teachers.
- The meeting came to an end by 12 'o clock.



Sr. Rosily
DR. ROSILY A.V.
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Members Present :

Dr. Sr. Rosily A.V - Principal
Dr. Sr. Philo T.J
Ms. Shiny K Ittiachan
Ms. Sophia James
Ms. Usha K.R
Dr. Laisa Thomas
Dr. Sindhu K.S
Sr. Pushpa Mathew
Sr. Mary Paul
Ms. Sandra - College Chairperson

No. : 3

Date : 05/03/2019

Agenda :

1. Introduction of certificate course in collaboration with KILA.
2. To organize Recruitment drives
3. Renovation of playground.
4. Installation of fire extinguisher.
5. Refreshment to sports students.

1. The meeting held on 5th March in the IQAC room was presided by the Principal, Dr. Sr. Rosily A.V.
2. The meeting evaluated the previous decisions of the cell and passed the minutes.
3. The meeting decided to start a certificate course in local administration with the collaboration of KILA and to organize a recruitment drive for the final year students.



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4. The meeting also decided to present a proposal to management for the following initiations; playground renovation, fire extinguisher installation, and refreshments to the students who excel in sports. The meeting came to an end by 4:00pm.

Members Present :

Dr. Sr. Rosily A.V - Principal

Dr. Sr. Philo T.J

Ms. Shiny K Ittiachan

Ms. Sophia James

Dr. Lizmitha Godwin

Dr. Sr. Gisha Joseph

Ms. Usha K.R


Dr. Sindhu K.S

Sr. Pushpa Mathew

Sr. Mary Paul

Ms. Rajani Devi T.R


Coordinator


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