



## YEARLY STATUS REPORT - 2020-2021

<b>Part A</b>	
<b>Data of the Institution</b>	
<b>1.Name of the Institution</b>	Morning Star Home Science College
• Name of the Head of the institution	Dr.Rosily A.V.
• Designation	Principal -in Charge
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	04842452338
• Mobile no	9605934681
• Registered e-mail	morningstarangamaly@yahoo.in
• Alternate e-mail	principal@morningstar.edu.in
• Address	Morning Star Home Science College Angamaly South
• City/Town	Angamaly
• State/UT	Kerala
• Pin Code	683573
<b>2.Institutional status</b>	
• Affiliated /Constituent	Affiliated
• Type of Institution	Women
• Location	Urban

• Financial Status	Grants-in aid				
• Name of the Affiliating University	Mahatma Gandhi University , Kottayam				
• Name of the IQAC Coordinator	Shyny K.ittiachan				
• Phone No.	04852855804				
• Alternate phone No.	9846241791				
• Mobile	9400343475				
• IQAC e-mail address	mshsiqac2017@gmail.com / iqac@morningstar.edu.in				
• Alternate Email address	shinyittiachan@morningstar.edu.in				
<b>3.Website address (Web link of the AQAR (Previous Academic Year)</b>	<a href="https://www.morningstar.edu.in/aqar.html">https://www.morningstar.edu.in/aqar.html</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://www.morningstar.edu.in/academic.html">https://www.morningstar.edu.in/academic.html</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 3	A	3.08	2017	28/03/2017	27/03/2022
<b>6.Date of Establishment of IQAC</b>			18/03/2005		
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Institution	RUSA	Central/State Gov.	2020 - '21	15,00000	
Institution	RUSA	Central/State Gov.	2020 - '21	50,00000	
Department	Seminar	KSCSTE	2020 - '21	50,000	

<b>8. Whether composition of IQAC as per latest NAAC guidelines</b>	<b>Yes</b>	
<ul style="list-style-type: none"> <li>• Upload latest notification of formation of IQAC</li> </ul>	<a href="#">View File</a>	
<b>9. No. of IQAC meetings held during the year</b>	<b>4</b>	
<ul style="list-style-type: none"> <li>• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>Yes</b>	
<ul style="list-style-type: none"> <li>• If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded	
<b>10. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>	
<ul style="list-style-type: none"> <li>• If yes, mention the amount</li> </ul>		
<b>11. Significant contributions made by IQAC during the current year (maximum five bullets)</b>		
<p>* LMS implementation *Participation in NIRF *ISO certification * Professional Development programme * Student - Faculty Exchange programme</p>		
<b>12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>		

Plan of Action	Achievements/Outcomes
Add more number of certificate courses	Nil
Data base preparation for SSS	Data base preparation for Student Satisfaction has completed
Organize Webinars on IPR, Research Methodology and Entrepreneurship	Webinar series were organized on IPR and Research Methodology
Establish Linkage, Collaboration and MoU with educational institutions and industry	Established MoU for student - faculty exchange and research activities
Organize Capacity building and Skill development programme	Various programmes were conducted regarding Capacity building and Skill development
Apply for UGC sponsored certificate course	NSQF certificate courses has sanctioned
Organize Professional Development programs for teaching and non-teaching staff	Organized professional development programmes for teaching and non-teaching staff
Apply for NIRF	Participated in NIRF and placed in 150-200 band
Conduct AAA and Energy & Environmental Audit	External audits were conducted
Introduce Outcome Based Education	Introduced OBE
ICT enabled classrooms	Attained 100% ICT enabled classrooms
<b>13. Whether the AQAR was placed before statutory body?</b>	<b>Yes</b>
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	
Name	Date of meeting(s)
Staff Council	01/11/2021

14. Whether institutional data submitted to AISHE	
Year	Date of Submission
2020 - 2021 institutional data submitted to AISHE on 27/01/2022	27/12/2021
Extended Profile	
1. Programme	
1.1	530
Number of courses offered by the institution across all programs during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
2. Student	
2.1	766
Number of students during the year	
File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>
2.2	166
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
2.3	220
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
3. Academic	

3.1	50
Number of full time teachers during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
3.2	06
Number of sanctioned posts during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1	35
Total number of Classrooms and Seminar halls	
4.2	58
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	97
Total number of computers on campus for academic purposes	
<b>Part B</b>	
<b>CURRICULAR ASPECTS</b>	
<b>1.1 - Curricular Planning and Implementation</b>	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
<p>Morning Star Home Science College, affiliated to Mahatma Gandhi University, Kottayam follows the syllabus prescribed by the University with footing on Outcome Based Education for all PG and UG programmes. Programme Outcomes, Programme Specific Outcomes, Course Outcomes, syllabi and dates of internal and external examinations are communicated through institutional website. University question papers and faculty prepared question bank are ready for reference in the library.</p>	

Department level year plan is drafted at the beginning of the year based on which the IQAC prepares the annual academic calendar in tune with the University calendar. Effective curriculum delivery is ensured through well framed Course Plan implemented mainly through lectures and blended learning methods. The COVID pandemic and the resulting online classes boosted the use of online platforms including LMS like Moodle and Google Classroom. Online interactive and evaluation tools like Quizzes, Jam Board, Kahoot Quiz, Virtual Labs etc. are effectively used by the faculty. Virtual labs and industrial visits, webinars, workshops, lecture series, event management, internships and interdisciplinary programmes are organized to make learning process more student centric. Students are motivated to do funded projects and publish papers in the institutional journal. Participation in certificate, add-on and MOOC courses is also ensured.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://www.morningstar.edu.in/academic.html#">https://www.morningstar.edu.in/academic.html#</a>

#### 1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution prepares an academic calendar in the beginning of the academic year which includes curricular and co-curricular activities. It adheres to the academic calendar prescribed by the University. Two in-semester examinations and an end-semester examination are conducted as per university norms. The Internal Examination Cell monitors and conducts the internal examination timely. CIE during online classes due to the COVID pandemic was done following special time table designed for the year 2020-2021.

Apart from the two internal examinations, regular class tests, assignments, seminars, viva and surprise tests are conducted as part of CIE for each course. Care is taken in designing the academic calendar in such a way that each of these assessment methods are distributed evenly among the consecutive months of each semester. A register is maintained in each department for continuous internal examination. The progress of the student is evaluated at the end of each semester.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://www.morningstar.edu.in/academic.html">https://www.morningstar.edu.in/academic.html</a> #

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**A. All of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## **1.2 - Academic Flexibility**

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

**13**

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year**

**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

11

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**

530

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

**1.3 - Curriculum Enrichment****1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

The main purpose of the curriculum is the holistic development of the students. The institution integrates courses and activities to sensitize students to cross cutting issues relevant to pressing issues such as gender, environment and sustainability, human values and professional ethics.

The college ensures the delivery of courses regarding the cross cutting issues prescribed by the university. (List of courses is given in the link for additional information). The college provides programmes for capacity building and skill enhancement every year. Various clubs and cells functioning in the campus promote activities like human rights, gender sensitization, justice, equality and civil rights. Important days like World Environment Day and Ozone Day were observed. Survey on Biodiversity was conducted.

.Career Guidance Programme was organized to inculcate professional

ethical practices in students.

The college has a Code of Conduct and Ethics Committee for students as well as for teachers.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

11

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View File</a>
MoU's with relevant organizations for these courses, if any	<a href="#">View File</a>
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

258

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

<b>1.4 - Feedback System</b>	
<b>1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni</b>	<b>A. All of the above</b>
<b>File Description</b>	<b>Documents</b>
URL for stakeholder feedback report	<a href="https://www.morningstar.edu.in/uploads/document/document/65/3Dryo8NDt6NmYWO2HKeyYg8mjfhQNC5.pdf">https://www.morningstar.edu.in/uploads/document/document/65/3Dryo8NDt6NmYWO2HKeyYg8mjfhQNC5.pdf</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
<b>1.4.2 - Feedback process of the Institution may be classified as follows</b>	<b>B. Feedback collected, analyzed and action has been taken</b>
<b>File Description</b>	<b>Documents</b>
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://www.morningstar.edu.in/uploads/document/document/65/3Dryo8NDt6NmYWO2HKeyYg8mjfhQNC5.pdf">https://www.morningstar.edu.in/uploads/document/document/65/3Dryo8NDt6NmYWO2HKeyYg8mjfhQNC5.pdf</a>
<b>TEACHING-LEARNING AND EVALUATION</b>	
<b>2.1 - Student Enrollment and Profile</b>	
<b>2.1.1 - Enrolment Number Number of students admitted during the year</b>	
<b>2.1.1.1 - Number of students admitted during the year</b>	
<b>311</b>	
<b>File Description</b>	<b>Documents</b>
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

166

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## **2.2 - Catering to Student Diversity**

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

At the time of admission, each student is individually counselled by the Principal and the respective Heads of the Departments and the assessment is communicated to the respective class advisors.

The learning levels of UG students are measured and they are categorized based on the scores of qualifying examination, aptitude test and entry-level test. Bridge course is conducted to the undergraduate students. At the PG level, students are categorized based on entry level test and the scores of qualifying examination.

Advanced learners are given opportunity for peer teaching to help them boost up their confidence. Students who excel in academics are honored on the Merit Day with awards. Morning Star Post Graduate Research Project Award is an award for the best PG project. Advanced learners are motivated to write subject related articles in college magazine and publish papers in 'Rays'- the college journal.

Slow learners are given remedial coaching as additional care to score better. Personal counseling is given to the students who find it difficult to cope up with the studies. Peer group learning is conducted in which students are grouped with a combination of advanced learners and slow learners.

File Description	Documents
Paste link for additional information	<a href="https://www.morningstar.edu.in/uploads/document/document/57/4tfl7HU7lrXuYH8sxw5H1TvIxWCPkZ6U.pdf">https://www.morningstar.edu.in/uploads/document/document/57/4tfl7HU7lrXuYH8sxw5H1TvIxWCPkZ6U.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
766	50

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

T

To ensure better learning experiences for our students, the institution integrates various student centric methods:

**Experiential learning:**

- Organized Meet the Expert programme with eminent experts from academics, industry and entrepreneurs to supplement teaching process and provide experiential learning.
- Project work and competitions like business model, idea hunt and hands on training programme give them real time exposure.

**Participative learning:**

- Activities like role play, debate, team work and practical were provided to supplement participative learning.

**Problem solving methodologies:**

- Quizzes, virtual labs, discussions and webinars related to fostering scientific temper develop problem solving skills

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://www.morningstar.edu.in/uploads/document/document/58/Xssxt1UMNun21uZVN5YUnDSjFR6YKCa3.pdf">https://www.morningstar.edu.in/uploads/document/document/58/Xssxt1UMNun21uZVN5YUnDSjFR6YKCa3.pdf</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The COVID pandemic and the resulting online classes boosted the use of online platforms including LMS like Moodle and Google Classroom. Online interactive and evaluation tools like Quizzes, Jam Board, Kahoot Quiz, Virtual Labs etc. are effectively used by the faculty.

The classrooms are ICT enabled with projectors installed and the campus is enabled with high speed Wi-Fi connection. Faculty members are also encouraged to take up Faculty Development Programs to get familiarized with the advanced methods of teaching to make teaching-learning process more relevant and interesting. They make use of various online platforms like Google Meet, Cisco Webex, and Zoom for taking online classes.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View File</a>

**2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )**

**2.3.3.1 - Number of mentors**

49

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	<a href="#">View File</a>

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

50

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

#### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

15

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

341

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

As per the guidelines of affiliating university, the internal assessment is done based on the attendance, assignment, seminars and test papers. Two internal examinations are conducted per semester. The dates of internal exams are communicated to the students through academic calendars and circulars. Internal Examination Cell, headed by the Vice-Principal of the college, is formulated for the smooth conduct of internal examinations. Evaluation of the answer scripts is completed within the stipulated time. Students who could not attend the examination owing to genuine reasons are given another chance to appear for the examination. Open houses are conducted department wise and teachers discuss with the parents about their wards performance with the progress card generated out of portal. This year, due to the COVID pandemic situations, many of the examinations were conducted in the online mode.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://www.morningstar.edu.in/academic.html">https://www.morningstar.edu.in/academic.html</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college has set up four levels of grievance redressal mechanisms where concerns related to academic and non - academic matters can be addressed. A complaint from an aggrieved student shall be addressed to the Grievance Redressal Cell with the following composition; Principal, Cell Coordinator, IQAC coordinator and senior faculty members. A student can approach the upper level only if her grievance is not redressed at the lower level. Once the grievance is received, it would be redressed within two weeks of time.

Teacher level - Grievance regarding the evaluation shall be brought

to the notice of the teacher concerned.

Department level - If the student is not satisfied with the decision of the teacher concerned, the student may appeal to the department level chaired by the Head of the department and teacher- in-charge as member.

College level - The student has the freedom to make further appeal to the college level Grievance and Redressal Cell.

University level - If the student is still not satisfied, she may appeal to the University level committee constituted by Vice Chancellor.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://www.morningstar.edu.in/uploads/document/document/66/xhhDx7LnxL4QVBcecGnlkv7UyEnJF6sL.pdf">https://www.morningstar.edu.in/uploads/document/document/66/xhhDx7LnxL4QVBcecGnlkv7UyEnJF6sL.pdf</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

For the effective attainments of expected outcomes provided by each programme, a clearly specified plan of action is implemented by the management and staff in the curriculum and during the implementation of learning strategies and student assessments. POs, PSOs and COs are designed in such a way as to acquire the overall development of the student.

The POs/PSOs /Cos of the programme are published on the college website. In all the interactions with the students, awareness on POs, PSOs and COs is consciously promoted by the Principal and faculty members. A detailed description about POs, PSOs and COs are displayed in the department notice boards. Each course outcome is pointed out before the beginning of each course modules. During the discussion of the course, the outcomes of the course were also focused. POs, PSOs and COs are displayed in the noticeboard in the laboratories also

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://www.morningstar.edu.in/uploads/document/document/62/M22SO0sEfvmUB1c6G2DD114P8Lb0bTt1.pdf">https://www.morningstar.edu.in/uploads/document/document/62/M22SO0sEfvmUB1c6G2DD114P8Lb0bTt1.pdf</a>
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

### 2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The level of attainment through direct assessment and indirect assessment are used to interpret levels of attainment of COs in the proportion of 80 and 20 respectively. If the target is not attained the course coordinator takes necessary steps for betterment.

Level of attainment of PSOs and POs are measured by mapping COs to PSOs and POs. The COs of each course is mapped to POs and PSOs based on levels of correlation and tabulated. All the courses are mapped under POs and specific number of PSOs stated for each Programme. The COs of course should satisfy at least one or more of POs and at least one PSO.

In the measurement of PO and PSO attainment, 80 percentage of the weightage was given to the direct assessment method and 20 percentages to indirect assessment method. Strength of attainment of PO and PSO is obtained by consolidating the results of CO attainments. After assessing POs and PSOs they are compared with the expected attainment. The POs and PSOs are considered satisfied if the level of expected attainment is reached.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://www.morningstar.edu.in/uploads/document/document/59/q900Cyiz0iYBrNiOKjBx2l3YSkLxN5Uw.pdf">https://www.morningstar.edu.in/uploads/document/document/59/q900Cyiz0iYBrNiOKjBx2l3YSkLxN5Uw.pdf</a>

### 2.6.3 - Pass percentage of Students during the year

**2.6.3.1 - Total number of final year students who passed the university examination during the year****163**

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="https://www.morningstar.edu.in/uploads/document/document/64/VvNtenDlqshChjfNxOBJeOuvwlO211WV.pdf">https://www.morningstar.edu.in/uploads/document/document/64/VvNtenDlqshChjfNxOBJeOuvwlO211WV.pdf</a>

**2.7 - Student Satisfaction Survey****2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<https://www.morningstar.edu.in/uploads/document/document/63/dzv0USvHJgSpbh808zehtfHV2o1PjyOt.pdf>

**RESEARCH, INNOVATIONS AND EXTENSION****3.1 - Resource Mobilization for Research****3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****Nil**

File Description	Documents
Any additional information	<a href="#">View File</a>
e-copies of the grant award letters for sponsored research projects /endowments	<a href="#">View File</a>
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of teachers recognized as research guides (latest completed academic year)****3.1.2.1 - Number of teachers recognized as research guides**

4

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year****3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

00

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Supporting document from Funding Agency	<a href="#">View File</a>
Paste link to funding agency website	<a href="#">Nil</a>

**3.2 - Innovation Ecosystem****3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge**

The institution has created an ecosystem for innovations. The Innovation Ecosystems make the student a competent personality and enhance the standard of education. In this regard, various cells like Institution Innovation Council (IIC), Rural Entrepreneurship Development Cell (RED Cell), Incubation Centre, and Star Entrepreneurship Cell function in the college to encourage and promote scientific temper and transfer of knowledge. Young Innovators Program (YIP) in the institution aims to empower future innovators to innovate new products, services or solutions to meet the emerging era requirement through an innovative challenge.

Innovation and Entrepreneur Development Cell (IEDC) functioning in

the college conducted webinars on 'Entrepreneurship and Innovation Skill', 'Nurturing Youth Entrepreneurship' and 'Intellectual Property Rights - Concepts and Implications'.

The institution encouraged students to participate in Women Virtual Hackathons, IEDC Summit and Club Activities.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.morningstar.edu.in/uploads/document/document/67/06ccatoT5L47RLdTKykJaaYxkVEnlivC.pdf">https://www.morningstar.edu.in/uploads/document/document/67/06ccatoT5L47RLdTKykJaaYxkVEnlivC.pdf</a>

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

#### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

12

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

16

File Description	Documents
URL to the research page on HEI website	<a href="https://www.morningstar.edu.in/uploads/document/document/68/N2B03FlzUoKhHyaUuAINTtLWo8YtYcLq.pdf">https://www.morningstar.edu.in/uploads/document/document/68/N2B03FlzUoKhHyaUuAINTtLWo8YtYcLq.pdf</a>
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

#### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

7

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

9

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The Covid -19 pandemic has brought the world standstill. Though it

adversely affected the extension and outreach activities of the college, the institution/teachers could organize many activities for the holistic development of the students. Students, themselves engaged in productive activities during the pandemic.

#### COVID RELATED ACTIVITIES

- The students participated in Mask Making Challenge and the masks were distributed to the officials of Fire Station as they were the frontline health warriors during the pandemic.
- As a part of 'Break the Chain' campaign, students prepared sanitizer and distributed to the nearby government offices and to the auto rickshaw stand.
- Awareness talk on 'Basics of Covid-19' was organized by students.
- Students participated in Covid Vaccination Drive at Taluk Hospital, Angamaly and worked as volunteers at First Line Covid Treatment Centre.
- Preparation of collage to commemorate the service of health warriors.

During pandemic situation students were given training to develop micro greens and organic farming. It aims to foster interest in household farming and to attain food security. Though this situation brought negative impact on many sectors students could develop their creativity and could learn how to handle social issues.

File Description	Documents
Paste link for additional information	<a href="https://www.youtube.com/watch?v=PvIjtfdSDkw">https://www.youtube.com/watch?v=PvIjtfdSDkw</a>
Upload any additional information	<a href="#">View File</a>

#### 3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

##### 3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

3

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

**3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

9

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**

**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

526

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

**3.5 - Collaboration**

**3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year****3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

12

File Description	Documents
e-copies of related Document	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

**3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year****3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year**

12

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

**INFRASTRUCTURE AND LEARNING RESOURCES****4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution has a functional mechanism that meticulously monitors the process of augmenting the efficacy of teaching learning process. Infrastructure and physical facilities like ICT enabled classrooms with WiFi accessibility, spacious and equipped laboratories, audio-visual halls including seminar/conference halls, Digital Library, gardens, museums in relevant departments etc. ensure felicitous

campus ambience. Faculty Rooms are provided with desktop computers, laptops and printers with WiFi accessibility. The Computer Lab was renovated with state of the art interiors adding..... new computers to cater to the need of technology augmented learning.(under RUSA funding)All the self-financing programmes and Faculty Rooms got instated in the second and third floors of the Main Block to ensure better functioning. Three new labs for the benefit of the students of Family and Community Science and a Conference Hall refurbished in corporate standards were added this year utilizing the RUSA Development Fund.Under the initiative of the management,three additional classrooms in the Nazareth Block were constructed to supply more classroom facilities.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.morningstar.edu.in/uploads/document/document/43/oISyAPF4R26fkiS6qPjfvS3SwqX3kWff.pdf">https://www.morningstar.edu.in/uploads/document/document/43/oISyAPF4R26fkiS6qPjfvS3SwqX3kWff.pdf</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

There are adequate facilities for a number of sports and games events in which the college is continually winning prizes. The institution provides courts for Kho-Kho, Kabaddi, Tug of War and Hand Ball. Other facilities include Fencing Piste, Yoga Hall, Fitness Center, Weight Training Hall, Arm Wrestling Table, Basketball Post, Judo Mat, Table Tennis Board, Carom Board, Mini Track and Field, Kho-Kho Mat, Sports Dressing Room, Tug of War Weight Loading Arena, Sports Store and Badminton Court. Construction of a Multipurpose Court, under the initiative of PTA, has already started. Planning for an Open Gym, under the sponsorship of the Retired Faculty members, is in progress.

Audio Visual Rooms and four spacious Auditoriums with power connections and light and sound facilities are well utilized as venues to practice and perform various cultural competitions organized within and out of the institution, viz. University Youth Festivals, Intercollegiate Fests, Inter-Intra Departmental Competitions, Workshops, Seminars, Awareness Classes, Skill Enhancement Trainings and Club Activities. The auditoriums are utilized for training in public speaking and presentation skills. Speaker's Corner is a novel concept providing an open air venue for

inhibition-free debates and discussions. Language Lab ensures software enabled training in improving accent and pronunciation.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.morningstar.edu.in/sports.html">https://www.morningstar.edu.in/sports.html</a>

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

33

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.morningstar.edu.in/gallery.html#prettyPhoto">https://www.morningstar.edu.in/gallery.html#prettyPhoto</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

11647473.81

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Library which comprises of two floors including reference section, store room, reading room and internet facility offers a fully automated (ILMS software KOHA) reader friendly ambience. It enhances online and offline reading habits through the wide repository of periodicals, academic journals, newspapers, CDs, question papers, e-resources, rare books, new arrivals, reference books, foreign language books, etc. Students get access to the electronic databases through the provided login credentials. NLIST of INFLIBNET, DELNET, British Council Library etc. enables students and teachers to access e-resources, open access journals, and digital libraries. The library provides Network Resource Centre, OPAC (Online Public Access Centre), Tech Focuz- Digital Library, orientation sessions, Ladder Library, Garden Library, reprographic facility, wifi etc. The practicing of etiquettes are ensured via CCTV surveillance. The Book Bank system which lends books to economically backward students, ramp at the entrance, Divyanjan Corner and NVDA for visually impaired students are the other key features of the library.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="https://www.morningstar.edu.in/college-library.html">https://www.morningstar.edu.in/college-library.html</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)****4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

480680

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)****4.2.4.1 - Number of teachers and students using library per day over last one year**

107

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

**4.3 - IT Infrastructure****4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

To meet the increasing needs of better connectivity in online pedagogy during the Corona pandemic days, the campus got enabled with 18 Wi-Fi devices. By July 2020, the internet connection bandwidth was increased to 50 Mbps. The IT infrastructure of the college includes a well-furnished Computer Center, set up in 2021, with thirtyseven browsing systems installed with Tally ERP 9 with GST Software and protected by antivirus software. The Computer Centre is managed by a Computer Assistant. The college has two servers for the effective functioning of the library. Online platforms like Google Meet, Zoom, Cisco Webex and Google Classroom were increasingly used for online classes. LIKHA- College MIS-upgraded in 2020 as deQ-AMA helps in office automation and daily academic activities. ILMS software KOHA, DELNET, British Council Library etc. help in learning and research. Digital Storage Capacity

G Suite, Office Suite etc. were made available since 2020. The office is equipped with computers, desktops, photocopying machines and scanner. Grievance Redressal Application – Smart Grievance, Power Generator, Surveillance Cameras, ICT enabled Classrooms, Morning Star Youtube Channel, Whatsapp Groups, Dynamic Website, and active participation on the social media platforms are other instances of technological literacy.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.morningstar.edu.in/uploads/document/document/42/LT7mT1rmJsNnUsNO046rcdO0WdnVu6XJ.pdf">https://www.morningstar.edu.in/uploads/document/document/42/LT7mT1rmJsNnUsNO046rcdO0WdnVu6XJ.pdf</a>

#### 4.3.2 - Number of Computers

97

File Description	Documents
Upload any additional information	<a href="#">View File</a>
List of Computers	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

865934

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

#### Maintenance of Physical facilities

The physical facilities are maintained and monitored by the College Bursar, appointed by the Manager. A standard protocol is established to maintain and utilize physical facilities. Safety measures are ensured through first aid boxes and fire extinguishers.

#### Laboratory

Laboratory Assistants ensure the cleanliness in laboratories and maintenance of lab equipment. Concentrated acids and hazardous chemicals are kept separately in fume hoods. The Heads of the Departments report to the Principal regarding the necessary maintenance works.

ICT maintenance has been outsourced to the technicians of 'Computer Mate' who ensure the Annual Maintenance and updating of computers. Technical issues are registered in a book and ensure the technical concerns are resolved.

#### Library

The Librarian caters to the maintenance and effective functioning of the library with the help of a library assistant. Damage or loss of books will have to be accounted for with a due fine. The Library Advisory Committee ensures the library facilities are well maintained and are availed to students for academic enhancement.

#### Sports Facilities Maintenance

The Head of the Department of Physical Education maintains the sports facilities of the college. Periodical servicing and maintenance are undertaken for the equipment in the Health club and Gymnasium.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.morningstar.edu.in/policies-and-procedures.html">https://www.morningstar.edu.in/policies-and-procedures.html</a>

### STUDENT SUPPORT AND PROGRESSION

#### 5.1 - Student Support

##### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

479

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

**5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**

**5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

43044

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefitted by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

A. All of the above

File Description	Documents
Link to Institutional website	<a href="https://www.morningstar.edu.in/uploads/document/document/45/vak4xMb4111hz0oZtQRh4SnBORwPMRR1.pdf">https://www.morningstar.edu.in/uploads/document/document/45/vak4xMb4111hz0oZtQRh4SnBORwPMRR1.pdf</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

557

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

557

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

## **5.2 - Student Progression**

### **5.2.1 - Number of placement of outgoing students during the year**

#### **5.2.1.1 - Number of outgoing students placed during the year**

**11**

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student placement during the year (Data Template)	<a href="#">View File</a>

## 5.2.2 - Number of students progressing to higher education during the year

### 5.2.2.1 - Number of outgoing student progression to higher education

95

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of student progression to higher education	<a href="#">View File</a>

## 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

6

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

## 5.3 - Student Participation and Activities

### 5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one)

during the year

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

100

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

The institution encourages student centric activities and facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities.

The College Union

- The college union election is conducted in accordance with the directions given by the

University.

- The college union comprises of Chairperson, General Secretary, Arts Club Secretary,

Magazine Editor, University Union Councilors, Sports Secretary. Staff advisors give

proper guidance to the members and organizes various activities.

Activities of the College Union

The College Union lead by the students organizes the activities every year in the following areas:

- Fresher's day, Arts Day, College Annual Day, Sports Day
- Festivals like Onam, Christmas, and Ramzan
- Important days like Keralapiravi, Teachers Day, Principal's Feast Day etc.
- Seminars, Debates, Charity programs.

Besides college union various clubs and cells (like NSS, IIC, IEDC, RED, YIP, ESB, YRC, AICUF, Women Cell, Bhoomithrasena Club, Energy Conservation Club, Sports & Fitness club) activities are coordinated by the students under the guidance of staff coordinators.

#### Administrative /Academic bodies

The Chairperson of the College Union of the respective years is the student representative in IQAC, Grievance Redressal Cell, Anti Ragging Cell, Cell Against Sexual Harrassment and Library Committee. Student representation is there in Career Guidance & Placement Cell also.

File Description	Documents
Paste link for additional information	<a href="https://www.morningstar.edu.in/uploads/document/document/46/rapGUGn5hRsI64lyaeW6I4PMqialyXMp.pdf">https://www.morningstar.edu.in/uploads/document/document/46/rapGUGn5hRsI64lyaeW6I4PMqialyXMp.pdf</a>
Upload any additional information	<a href="#">View File</a>

#### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution

participated during the year (organized by the institution/other institutions)

### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

49

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumnae Association of Morning Star Home Science College has been functioning for many years. The registered alumnae association is vibrant and ensures participation in the activities of Alma Mater. The alumnae association organizes its annual meet on the second Saturday of August every year. The departmental Alumnae gathering is also arranged on the same day. The Alumnae Association comprises of executive members and a core team of 70 members of prominent alumnae from each department.

### 1. Financial Supports

Considering the pandemic situation, the Alumnae contributed considerably to support the institution .

- An amount of Rs.51541/- towards electronic gadgets for online learning to the needy students.
- Solar Lights in campus(Rs.37787/-)
- Library Books (Rs.11793/-)

- Scholarships and Endowment (Rs.3960/)
- Sherlin Memorial Endowment for Best Outgoing Student and Merit cum Means Award (Rs.40,000/-)

## 2. Other support Services

- Webinar Series: The Alumnae Association conducted webinars series by arranging resource person from among the prominent alumnae of the college.

File Description	Documents
Paste link for additional information	<a href="https://www.morningstar.edu.in/uploads/document/document/49/krQTGk2Dowk7Erj9jvcFzspu5mn5sjnn.pdf">https://www.morningstar.edu.in/uploads/document/document/49/krQTGk2Dowk7Erj9jvcFzspu5mn5sjnn.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 5.4.2 - Alumni contribution during the year (INR in Lakhs)

A. ? 5Lakhs

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Morning Star Home Science College is run by the Congregation of the Sisters of Nazareth with a vision to mould young women as prudent scholars and competent professionals by equipping them to cope with the challenges of the times by fostering self-respect and self-reliance, promoting divergent thinking and cultivating a knowledge culture.

Nature of Governance: The institution follows a participative and decentralized mode of governance with stakeholders and ensures that

the activities are in tune with the vision and mission of the institution. The Governing Body consults with Principal, Advisory Body, IQAC and decisions are communicated to all the stakeholders through the Principal.

Perspective/Strategic Plans: The systematic plans are the measure of institutions development. The institution plans accordingly.

- Introduce new generation courses.
- Expansion of Research Center by introducing Ph.D. programs.
- Upgradation of ICT facilities and supportive tools including LMS for teaching learning process.
- Establish collaboration with industry and research institutes to provide skill training, internship and project work for more students.
- Infrastructure augmentation.

Participation of teachers in decision making bodies:

- Faculty involve in policy making process.
- Faculty involvement in the functioning of the institution

through various cells/ committee.

- Members of the appointment committee for the recruitment of

faculty.

File Description	Documents
Paste link for additional information	<a href="https://www.morningstar.edu.in/governing-body.html">https://www.morningstar.edu.in/governing-body.html</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution functions with a well defined and neatly charted out functioning mechanism. All the stakeholders are partakers of the institutional vision and mission. The action plan to be followed regarding the various procedures are discussed in the Governing Body, IQAC, Staff Council meeting and then in the staff meeting.

Further to this, individual faculty or a department in common is assigned particular tasks towards quality enhancement.

One such initiative in this direction that could be cited as an example for decentralization and participative management is the conduct of the internal audits pertaining to academics, energy and environment. As per the discussions and decisions of the higher bodies, internal audit is conducted in these areas and an analysis of the result is also made. The concluding report is submitted to the Principal and IQAC.

Academic and Administrative Audit ,Energy Audit and Environment Audit were internally conducted by the P G Departments of Home Science, Physics and Zoology respectively. The college has designed a studied format of queries to be responded to.

File Description	Documents
Paste link for additional information	<a href="https://www.morningstar.edu.in/uploads/document/document/70/2sJv41Lu7s0sbkQYR1CwT9SfdiI6OjXj.pdf">https://www.morningstar.edu.in/uploads/document/document/70/2sJv41Lu7s0sbkQYR1CwT9SfdiI6OjXj.pdf</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institution has long been cherishing the dream of providing ICT enabled facilities for all staff and students. Decision had already been taken to augment ICT facilities to the maximum by the year 2020-2021. The emergence of the COVID pandemic situation occurred as a matter of coincidence, bringing to full use the newly installed facilities.

The first step in this regard was to increase the bandwidth of Wi-Fi from 20 mbps to 50 mbps and make the facility available in the entire campus. This was accomplished by the month of July 2020. Even as the students remained at home attending online classes, the teachers could carry out their classes with the help of uninterrupted and high bandwidth Wi-Fi.

As a second step, the number of computers in the computer centre was increased to 37. The most remarkable step taken in this direction is

that all the class rooms, auditoriums and seminar halls got facilitated with mounted projectors. Teachers and students find it a great help while taking classes.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.morningstar.edu.in/uploads/document/document/42/LT7mT1rmJsNnUsNOO46rcdQ0WdnVu6XJ.pdf">https://www.morningstar.edu.in/uploads/document/document/42/LT7mT1rmJsNnUsNOO46rcdQ0WdnVu6XJ.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The institution has an effective and efficient functioning system as is evident from the Organogram.

- The Manager of the institution is the apex authority with the power of monitoring the functions of all the institutional bodies.
- Decisions regarding policies, administration, appointments and other service related matters are taken by the Governing Body.
- Decisions thus taken are communicated to the stakeholders of the institution through the Principal. The Principal leads the institution by coordinating the various components of the administration and academics.
- Financial management is undertaken by Bursar who is the de facto representative of the Manager.
- All the official procedures regarding admission, fee and exams of students are handled by the administrative staff headed by Superintendent. The clerical and the non-clerical staff members ensure the smooth functioning of the system.
- The IQAC is keenly involved in all the quality initiatives of the institution.
- The College Council is in charge of the academic procedures that are to be carried out through the HODs, faculty and the students.
- Various student support steps include the cells, clubs, associations and other extracurricular activities.

- Stakeholders including PTA and the Alumnae are actively involved in the functioning of the institution.

File Description	Documents
Paste link for additional information	<a href="https://www.morningstar.edu.in/policies-and-procedures.html">https://www.morningstar.edu.in/policies-and-procedures.html</a>
Link to Organogram of the institution webpage	<a href="https://www.morningstar.edu.in/uploads/document/document/72/tjofX1EUojliI9kWYMjb8ZOPbDoWSZW6C.pdf">https://www.morningstar.edu.in/uploads/document/document/72/tjofX1EUojliI9kWYMjb8ZOPbDoWSZW6C.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user inter faces	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The welfare measures of the institution to the teaching and non-teaching staff is reflective from its motto 'Learn to serve and Serve with Love' itself. The institution has effective welfare schemes for teaching and non - teaching staff and are as follows:

- Financial assistance is provided to the staff to attend seminars and workshops.
- Special leaves sanctioned during the pandemic period.

- Hostel accommodation to staff is provided with subsidized rate.
- Noon meal is provided in the hostel to the staff with subsidized rate.
- Interest free loan for staff as per request.
- Advance salary for government guest lecturers.
- Yearly Medical checkup.
- Staff can avail gym and fitness facilities
- Morning Star Care Project -Support to needy staff in terms of money and provisions.

File Description	Documents
Paste link for additional information	<a href="https://www.morningstar.edu.in/policies-and-procedures.html">https://www.morningstar.edu.in/policies-and-procedures.html</a>
Upload any additional information	<a href="#">View File</a>

### **6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

#### **6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

10

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### **6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

#### **6.3.3.1 - Total number of professional development /administrative training Programmes**

**organized by the institution for teaching and non teaching staff during the year****12**

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	<a href="#">View File</a>
Reports of Academic Staff College or similar centers	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)****6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year****15**

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

**6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff**

**The institution maintains appraisal systems for teaching and non-teaching staff. The institution**

always looks forward to the professional development of the staff and to ensure quality in

academic and non-academic activities. It collects performance evaluation from students, and

performance appraisal from teachers. The performance of non-teaching staff is also evaluated by

the students and teachers.

The student rates the teachers. The questionnaire in prescribed format designed by IQAC

is given to the students at end of each academic year.

There exists a structured appraisal (PBAS) form for teaching staff which has to be

submitted at the end of the academic year to the principal.

Teacher's Diary, devised by the IQAC, is the accurate record of the work that has been

accomplished. It is authenticated by the Head of the Department and the Principal at the

end of the year.

The institution evaluates the performance of teaching and non-teaching staff and communicates to them individually. The principal gives corrective measures to the staff.

File Description	Documents
Paste link for additional information	<a href="#">Nil</a>
Upload any additional information	<a href="#">View File</a>

**6.4 - Financial Management and Resource Mobilization**

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Institution conducts internal and external audits regularly. All financial accounts of the college are done by the CA practitioner. The statutory audit - internal audit - includes all non-government funds -Management funds, Maintenance and augmentation of infrastructure, free ships by the institution and annual expenditure for purchase of books and journals. In the case of government funds, audit objections are cleared accordingly.

File Description	Documents
Paste link for additional information	<a href="#">Nil</a>
Upload any additional information	<a href="#">View File</a>

**6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)****6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

1748231

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Fund for the academic and physical improvements/augmentation of the year was generated from the following sources:

- Government agencies- RUSA, IEDC, IIC
- Non-government agencies- Fund from Management, Fee from students (SF), PTA, Contributions as endowments from well-wishers, individuals.

Optimal utilization of funds is ensured through the following measures:

- The college utilizes the resources by proper budgeting.
- Budget committee prepares the annual budget for academic, physical and infrastructure augmentation.
- Department wise proposals are scrutinized to approve fund for the activity/purchase.
- Book purchase is done in consultation with Heads of the Departments and the Librarian.
- Purchase committee oversees the purchase of equipments, consumables etc.
- The funds collected for the purpose of free ships are managed by the College Bursar as well as the Heads of the respective Departments.

File Description	Documents
Paste link for additional information	<a href="https://www.morningstar.edu.in/uploads/document/document/73/Hxw0X907TiwTm11ZTM5iOTMOuAfn9r9m.pdf">https://www.morningstar.edu.in/uploads/document/document/73/Hxw0X907TiwTm11ZTM5iOTMOuAfn9r9m.pdf</a>
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

1. IQAC took initiative to enable the college to be certified under ISO 9001:2015 which defines the institution in terms of quality,

safety and efficiency of the services provided. The process was completed by Infomasys, an ISO Certification Body that has certified more than 500 organizations including those in Bahrain, Qatar, Oman and Africa. The ISO auditor audited and identified the possible non-conformities in the systems and procedures to the desired quality management system. Institution addressed the non-conformities and got them aligned as per the desired quality standards. This certification is an unproclaimed declaration that our institution has a quality management system that is equivalent to the international standards set by ISO.

Another process undertaken by IQAC is the Likha (ERP - Enterprise Resource Planning) platform for essential HEI e-governance which brings-in various benefits such as:

- Essentials without any clutter
- Simple, user-friendly Interfaces
- Web & Mobile Applications
- Vision by Academicians
- Execution by IT Experts
- Implementation training & Support

2. The deQ-AMA (ERP) version enabled technology supported services in connection with the generation of certificates, recording internal marks, providing details of various fee and the like. Training on deQ-AMA(ERP) was given to the faculty in April 2021.

File Description	Documents
Paste link for additional information	<a href="https://www.morningstar.edu.in/uploads/document/document/75/UfuktUEDTEE5f3iGU03STDeQojXX8flq.pdf">https://www.morningstar.edu.in/uploads/document/document/75/UfuktUEDTEE5f3iGU03STDeQojXX8flq.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The college library is at the heart of all the academic processes. Following the suggestion of the IQAC, the Library got fully automated with ILMS Software KOHA (Version 20.05, Year 2020). It

provides easy access to information for library staff and users for effective searching and issuing of items. Kohais an Integrated Library System with a range of features including:

- Online Public Access Catalogue (OPAC)module.
- Configurable according to the needs of the library.
- Full catalogue module.
- Circulation module which fully automates borrowing and item management.

Another significant contribution made by the IQAC in the teaching learning process is the step towards Outcome Based Education (OBE). The institution has framed outcomes relating to the programmes, specific programmes and all the courses. The same has been displayed in the website as well as in the classrooms. Internal examinations are conducted with reference to the course outcomes. Attainment of the outcomes has been duly assessed. Exit survey to measure the effectiveness of the porogrammes with reference to the outcomes has also been made. IQAC gave training sessions to the teachers on how to frame the outcomes at the various levels and on the calculation process of attainment.

File Description	Documents
Paste link for additional information	<a href="https://www.morningstar.edu.in/uploads/document/document/76/jzVgsMceBcJvfAslvvRL0IIBxr9qDhA9.pdf">https://www.morningstar.edu.in/uploads/document/document/76/jzVgsMceBcJvfAslvvRL0IIBxr9qDhA9.pdf</a>
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**B. Any 3 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://www.morningstar.edu.in/uploads/document/document/77/4bLctqV2cRtV625yDluko9JSY8WuEdxL.pdf">https://www.morningstar.edu.in/uploads/document/document/77/4bLctqV2cRtV625yDluko9JSY8WuEdxL.pdf</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

#### 1. Safety and Security

The college has taken care of the following measures to ensure the safety and security of our girl students -Grievance Redressal Cell, Anti-Ragging Cell, hostel accomodation, security facility, surveillance cameras, college uniform and identity card. A number of programmes were also organized:

Motivational talks, webinars and lectures by Women Cell:

- 'Life: Matter of Choice and Success'
- 'Youth Awakes the Nation'
- 'Women in Leadership- Women Trend Setters of Generation'
- 'Gender, Women and Democracy'
- 'Women in Leadership: Achieving Genderless Dreams'
- 'Women's Rights and Entitlements'

The PG and Research Department of Home Science observed International Day of the Girl Child and the English Association observed International Day for Elimination of Violence against Women.

#### 2. Counselling

Class advisors address the psychological needs of the students. Mentors give counselling to weak students. St. Jude Family

Counselling Centre functioning in the college campus provides expert counselling to the needy.

### 3. Common rooms

Retiring room for teaching staff, sick room for students, sufficient number of toilets and special toilets for differently abled students are provided in the campus.

### 4. Day Care Center

The Morning Star Play School functioning in the campus render day care facilities to the young children of the staff.

File Description	Documents
Annual gender sensitization action plan	<a href="https://www.morningstar.edu.in/uploads/document/document/53/BvAm39OBHk5jJG3y6NRwPh4Tatxubv4M.pdf">https://www.morningstar.edu.in/uploads/document/document/53/BvAm39OBHk5jJG3y6NRwPh4Tatxubv4M.pdf</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://www.morningstar.edu.in/uploads/document/document/54/izQHTbFV7h3olez7JfnOAB02LfKnHTCd.pdf">https://www.morningstar.edu.in/uploads/document/document/54/izQHTbFV7h3olez7JfnOAB02LfKnHTCd.pdf</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**A. 4 or All of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

### Solid waste Management

- Solid waste is collected and segregated.
- Biodegradable waste is treated in the biogas plant and also for making vermicompost..
- Non-biodegradable waste is collected by the local administration for safe disposal.
- Sanitary napkin incinerators are installed in the college hostel.
- Used plastic containers and glass waste from the laboratory are properly collected for recycling.

### Liquid Waste Management

- Sewage water from the entire college and hostel is channeled through the underground pipeline.

### Bio Waste

- Food waste is collected and turned into organic manure for plants in the campus through vermicomposting.
- Dry leaves and plant parts are used as bedding to plants so that they turn into organic manure.

### E Waste

E waste in the campus is collected and handed over to authorized agency.

### Hazardous chemicals and radioactive waste management

- The amount of gases and chemical vapours generated here is minimal.
- Chemistry Lab has well equipped fume hoods for the safe handling of harmful gaseous product.
- Indoor plants like money plants kept in the labs purify air by removing airborne pollutants.
- The filtration tank collects hazardous chemicals. The slurry thus separated is taken by authorized agency.
- A hazardous chemical waste treatment system is newly installed near the chemistry lab.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="#">View File</a>

<b>7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus</b>	<b>A. Any 4 or all of the above</b>
--	-------------------------------------

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

<b>7.1.5 - Green campus initiatives include</b>	
<b>7.1.5.1 - The institutional initiatives for greening the campus are as follows:</b>	<b>A. Any 4 or All of the above</b>
<ol style="list-style-type: none"> <li><b>1. Restricted entry of automobiles</b></li> <li><b>2. Use of bicycles/ Battery-powered vehicles</b></li> <li><b>3. Pedestrian-friendly pathways</b></li> <li><b>4. Ban on use of plastic</b></li> <li><b>5. Landscaping</b></li> </ol>	

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>

<b>7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution</b>	
<b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the</b>	<b>A. Any 4 or all of the above</b>

**following 1.Green audit 2. Energy audit  
3.Environment audit 4.Clean and green  
campus recognitions/awards 5. Beyond the  
campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).**

- College Union celebrated festivals like Onam and Christmas**

which reflected the cultural and religious harmony in the campus. Keralappiravi Day was also celebrated with various competitions.

- EBSB club organized an online essay competition as part of Reading Day Celebration. The club members prepared a photo collage of different yoga postures as part of Yoga Day Celebration. To explore the socio-cultural and economic aspects of Himachal Pradesh, the EBSB club organized various programmes such as photo and video presentations, competitions and webinars for the students.
- The PG and Research Department of Home Science created a YouTube video on 'Traditional and Nutritious Onam Sadhya' with the aim of promoting public awareness regarding cultural and regional diversity.
- Single window system under University guidelines are followed for the UG and PG admission. SC, ST, OBC and other backward communities are given special reservation. Cultural and Sports quota are also there for admission. Outside State students especially Lakshadweep students are given special provision during the admission.
- Freeships and Scholarships from Central and State Governments are used to support the economically backward students.
- Save-a-Star auction is an occasion for students to put in the noble gesture of contributing to the learning expenses of their fellow mates.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

- The Electoral Literacy Club of the College is functioning with the aim to provide platform for the students to engage on the electoral rights and to familiarize them with the process of voting and electoral registration.
- National and International days are observed by the departments, Union, NSS and Women's Cell to promote the

constitutional values, duties and responsibilities among the students and staff.

- The college offers Human Values Development Programme to the students and all the disciplines in the college offer a course on 'Environmental Studies and Human Rights' in the UG programme. Admissions to the UG and PG programmes are conducted through a single window system barring different reservation quotas.
- The teaching and non-teaching staff of the college held the duties of Presiding and Polling officers in the Local Body General Election. 11 NSS volunteers participated in the green election campaign during the Local Body General Election in Ernakulam district and received special recognition and appreciation by the media.
- The teaching staff also undertook duties assigned by the state government in relation to covid-19 prevention in different panchayat and municipalities. Some NSS volunteers participated in the covid vaccination drive at Taluk hospital and DONBOSCO School, Angamaly.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="https://www.morningstar.edu.in/uploads/document/document/55/77lwBPSZf5Q42AzB58N6cL6fHtI1gGB5.pdf">https://www.morningstar.edu.in/uploads/document/document/55/77lwBPSZf5Q42AzB58N6cL6fHtI1gGB5.pdf</a>
Any other relevant information	<a href="https://www.morningstar.edu.in/uploads/document/document/56/MVtXJA8Dhppdw8a63NfbuFYzcxtkvBDy.pdf">https://www.morningstar.edu.in/uploads/document/document/56/MVtXJA8Dhppdw8a63NfbuFYzcxtkvBDy.pdf</a>

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff** 4.  
Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

#### 7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

- College Union celebrated festivals like Onam and Christmas and observed days including Independence Day, Teachers' Day and Keralapiravi Day.
- NSS observed Environment Day, Yoga Day, Anti Drug Day, Hiroshima Day, Gandhi Jayanthi, Youth Awakening Day, International Population Day and International Youth Day.
- All the departments celebrated different days of national and international importance by organizing various programmes.
- The PG and Research Department of Home Science celebrated World Breast Feeding Week, Teachers' Day, National Nutrition Month, World Alzheimer's Day, International Day for Elderly, Children's Day and Republic Day.
- Department of Economics observed UN Day and International Education Day.
- World Space Week, World Science Day, Energy Conservation Day and National Science Day were observed by the Department of Physics.
- Department of Zoology celebrated Teachers' Day, World Fisheries Day, World Wild Life Conservation Day and International Animal Rights Day.
- Department of Commerce observed World Consumer Rights Day, Minorities Rights Day, and Human Rights Day.
- World Ozone Day was observed by the Department of Chemistry.
- Department of English observed Constitution Day, Teacher's Day, and International Day for Elimination of Violence against Women.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### BEST PRACTICE - I

#### 1. Title of the Practice

##### Online Webinar Series

#### 2. Objectives of the Practice

To face the challenges of the COVID times in the most effective way, a number of online webinars were conducted.

#### 3. The Context

The COVID pandemic situation suddenly shut the doors of physical classrooms and direct classes. In this context, the institution took the stern stand that students should not suffer because of such adverse situations. Hence, a number of online webinars were planned and brought into fruition.

#### 4. The Practice

The institution hired a G Suite account for the purpose of conducting online webinars. Individual faculty members were provided with access to the account through their institutional ID. More than forty webinars covering various topics were conducted in this manner. Topics related to academics and co-curricular fields were included.

#### 5. Evidence of Success

The practice has helped to boost up the morale of our students from succumbing to the monotony and boredom of the lockdown days. The institution could convert a period that would otherwise have gone unproductive into a highly productive one.

#### 6. Problems Encountered and Resources Required

The main resource required was a common platform which was the Google Meet. Initially, difficulties arose owing to the newness of the practice but through dedicated efforts came out successful.

#### 7. Notes (Optional)

The webinars conducted at various levels are as follows:

International-3

National-3

State-14

Institution- 12

Department- 9

#### BEST PRACTICE - II

##### 1. Title of the Practice

Community Support during Pandemic

##### 2. Objectives of the Practice

To render a helping hand to the community in the context of the COVID pandemic situation.

##### 3. The Context

The unprecedented occurrence of the COVID pandemic situation pointed to the need of extending a helping hand to the community.

#### 4. The Practice

Support in the form of masks, sanitizers and other things were distributed to the local community. YouTube videos on the method to make masks were uploaded. Rendering support to the local community through various means was continued during the pandemic days too.

#### 5. Evidence of Success

The support services rendered by the institution, especially during the initial days of the pandemic have been greatly helpful to the beneficiaries.

#### 6. Problems Encountered and Resources Required

Any community service during the pandemic involves multiple challenges. To carry out this practice with the involvement of the faculty and the students had its own risks and challenges.

File Description	Documents
Best practices in the Institutional website	<a href="https://www.morningstar.edu.in/best-practices.html">https://www.morningstar.edu.in/best-practices.html</a>
Any other relevant information	<a href="https://www.morningstar.edu.in/uploads/document/document/78/Nzmz3sjBjtrkh2OHgBOCUmw3Cb7E_rk6u.pdf">https://www.morningstar.edu.in/uploads/document/document/78/Nzmz3sjBjtrkh2OHgBOCUmw3Cb7E_rk6u.pdf</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Morning Star Home Science College stands distinctive among other higher education institutions in its goal to provide quality education rooted on service mindedness. This is perhaps the only college in the country which has the word 'Home Science' attached to its name. The college caters to the women of mainly the semi-rural areas around Angamaly. The institution diligently adheres to its initial mission of empowering women as good home makers and identifies the role of a woman as both life giver and as nurturer of lives. With this realization in mind, the Department of Home Science, conducts a variety of programmes for the healthy molding of

women in and around the institution.

A series of webinars was organized by the PG & Research Department of Home Science in the month of July. The faculty members and second year PG students took awareness class on different topics for public through Google meet:

- Protect elderly people from covid-19
- Use of social media among adolescents during covid-19
- Difference in life style before and during corona pandemic
- Corona related health and hygiene for children
- Managing stress caused by corona virus during pregnancy.
- Personal hygiene for school going children to prevent covid pandemic

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.3.2 - Plan of action for the next academic year

1. Getting ready for 4th cycle of accreditation and preparation of SSR
2. Establishment of Research Centre
3. Web OPAC
4. Collection and storage of data for IQAC digitally
5. 'Deeksharambh' - Introduction to Quality Parameters of Higher Education